

Bakewell Town Council

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Meeting of the Town Council held in the Council Chamber, Town Hall at 7.00pm on Monday 4th November 2024

Minutes

Non-Confidential items

5706/24 **Present**

Cllr John Boyle, Cllr Kay Fairest, Cllr Helen Garvey, Cllr Alyson Hill, Cllr Paul Miller, Cllr Paul Morgans, Cllr Bill Storey

DCllr Bob Butcher, DCllr Gareth Gee, Peak Park Member Kath Potter
PCSO Anthony Boswell, PCSO Hayley Errington-Radcliffe, 2 members of the public

5707/24 **To receive and accept apologies for absence**

Resolved: To accept apologies from Cllr Robert Kirkwood (prior engagement) and Cllr Mark Wakeman (prior engagement)

5708/24 **Mayor's announcements**

Cllr Helen Garvey welcomed everyone to the meeting and reported that her recent mayoral duties including attending a meeting with Link about the potential banking hub for Bakewell. Cllr Garvey felt that it had been a productive meeting, and noted that the rules on the establishment of banking hubs had recently changed and appeared to more in favour of communities such as Bakewell.

5709/24 **Declaration of Members Interests**

Members are required to declare the existence and nature of any interests they may have in subsequent agenda items in accordance with the Town Council's Code of Conduct. Those interests are matters that relate to money or that which can be valued in money, affecting the Member her/his partner, extended family and close friends. Interests that become apparent at a later stage in the proceedings may be declared at that time.

Cllr Bill Storey declared an interest in minute 5717/24(d) (proximity).

5710/24 **Variation of order of business**

It was not considered necessary to vary the order of business.

5711/24 **Items in Exclusion**

To consider whether any items should be discussed in exclusion of the public and press.

It was not considered necessary to take any items "in exclusion".

5712/24 **Public Speaking**

(a) A period of not more than 30 minutes will be made available for members of the public and members of the Council to comment on any matter

PCSO Hayley Errington-Radcliffe gave a report on the latest recorded crime and incident figures since the last Town Council meeting; 2 shop thefts, 1 vehicle theft, 1 bench fire. The latter was recorded on CCTV and the offender referred for restorative justice. The bench had been repaired within a few days.

A member of the public felt that the large scale Christmas decorations on the shopfront of Sellors to be inappropriate prior to Remembrance.

Cllr Bill Storey offered to visit Sellors from a Royal British Legion perspective.

A member of the public asked the Town Council to note that in considering Planning Application NP/DDD/0924/0910 Gernon Manor House (minute 5717/24(a)) that The Avenue is a private road and residents are anxious that it is not used as access or parking in relation to the development of the site.

At this point the police and members of the public left the meeting.

(b) If the Police Liaison Officer, a County Councillor, Peak District National Park Member or District Councillor is in attendance they will be given the opportunity to raise any relevant matter.

At this point Kath Potter joined the meeting.

DCllr Gee was asked to ascertain when DDDC are to restart/repair the Market Place clock. Requests had been made by the Town Council to DDDC Estates on 14th and 23rd October but, to date, no response has been received.

The Clerk noted that DDDC has repaired the paving in front of the war memorial.

Cllr Gee was asked to pass on to DDDC concerns about dog fouling on the football pitch at the Recreation Ground.

PDNPA member Kath Potter reported that PDNPA Parishes Day had been a success.

Kath Potter then left the meeting.

DCllr Bob Butcher joined the meeting reported on matters at District including proposed repairs to the Pavilion on the Recreation Ground.

Cllr Bill Storey reported that following a meeting with DDDC further works to the riverbank will be undertaken to aid flood alleviation measures.

DCllr Bob Butcher said the results of the consultation on traveller sites are being analysed by DDDC and will be further considered by the Council. DDDC is

investigating empowering officers to bid at auction for suitable sites.

DCllr Gareth Gee and DCllr Bob Butcher left the meeting.

5713/24 **To approve the minutes of the meeting held on Monday 7th October 2024**

Resolved: To approve the minutes of the meeting held Monday 7th October 2024 as a correct record.

5714/24 **Clerk's Report**

(a) To approve Clerk's Report on action taken following the meeting held on Monday 7th October 2024

Resolved: To approve the report.

(b) Project work; to receive reports and approve action taken and next steps

(i). Archaeological Research Services project

No further updates at present.

(ii). Gateway Signage

DCC has declined to release the sign for installation by volunteers to avoid issues with "with third party insurance or liability if anything happened to the operatives during installation or the ongoing life span of the sign".

(iii). Parsonage Field

Following acceptance of the contract and confirmation that, weather permitting, the work could be completed by the requested date, neighbours were notified of the works. The work has been completed.

It was agreed that the schools should be asked whether they would like to take part in the replanting of the area around the quarry and in the field edges.

There has been no further update on the registration of title of Parsonage Field. A diary note has been made to follow the matter up in January 2025.

Taylor Emmet report that the registration of the title of Parsonage Field is currently awaiting allocation to an officer at the Land Registry. They advise that the Land Registry backlog is such that it is possible that the field may not be registered until 2025.

Also see Matters for Decision (minute 5719/24(a)) below.

(iv). Public Celebration of Christmas

Orders have been placed for 85 off 120-150cm Norway Spruce for businesses, 2-off 8-ft Nordman trees for BT&CT (invoiced), and the 20-23-ft Norway Spruce for Bath Gardens

Arrangements for dressing and installation of the trees have been discussed with the contractor.

DDDC advised the Clerk on 9th October 2024 that there was still no update on the five year "Licence to Occupy - Bath Gardens; Christmas Tree/Crib". The initial request was

made on 2nd July, hastened previously on 30th August and 7th October. It has now been hastened further and a reply is awaited.

The Clerk has ordered 15m of 25mm “Bakewell Town Council” in red with white letters for the Tree Festival tree.

Best Dressed Window competition – Cllr Paul Morgans forwarded to members photographs of the locally made rosettes and is confirming dates for judging and will arrange publicity.

(v). Scot’s Garden

The Clerk recently inspected Scot’s Garden and reports the following:

- Missing gate catch at Wyn Meadow end
- Roadside wall in vicinity of the five bar gate requires a small amount of repairs
- Parts of the surround to both the Riverside Project information panels have been removed and require replacing
- The arm of one memorial bench damaged and requires replacing
- Two lengths of the post and rail fence around the central planting of bushes on the bankside have dropped and are showing signs of decay. This could either be repaired or, now that the planting is well established, could be removed in its entirety.
- The post and rail fence just inside the roadside wall is leaning into the field; with the management plan in mind, should the fence be braced and put back or simply removed?

Following discussion it was agreed that:

- The gate catch is not to be replaced.
- Volunteers will repair the roadside wall near the five bar gate
- Repairs to the memorial bench should be undertaken by volunteers if practical to do so
- Volunteers will repair the information panel frames, remove the fencing around the central planting, and along the roadside wall.

(vi). Sheepwash – including management plan

The Clerk has written to PDNPA Conservation Officer and head of the Land and Nature Team to request a site meeting to discuss the potential for establishing a management plan for and maintenance work to Sheepwash.

(vii). Street furniture

Clerk to follow up the repainting of the two telephone kiosks at the bottom of North Church Street with the respective owners.

Clerk to follow up the repainting of the street furniture with the contractor/seek other contractors as appropriate.

(viii). Town centre trees

On checking DDDC advised that one “standard” hornbeam (*carpinus betulus*) is required for Bath Gardens, and they would also like to plant one (*cornus controversa variegata*), “wedding cake tree” at the Bath Street side. These will be delivered to DDDC at Northwood Lane.

(ix). Town Hall Repairs and Renewals

Following further inspection of the damaged rainwater goods causing water ingress to the former Magistrates Retiring Room it has been discovered that the neighbour's downpipe had been cut in two places by persons unknown apparently in pursuance of the (non-recent) installation of a substantial electrical cable. In order to rectify the matter a local contractor was engaged to resolve the matter and prevent further deterioration, and at the same time replaced a cracked cast iron downpipe in the rear yard with new this included a small amount to improve the drain.

Remaining work to progress the repairs and renewals is in hand.

(x). Tree and Woodland Management

The Clerk summarised the Geotechnical Survey of Endcliffe Wood. Clerk to seek advice on the likely effect on the rock face of the removal of the number of trees requested by DCC.

Resolved: That the updates are received and the action taken or proposed is approved.

5715/24 **Correspondence**

Resolved: To note the following items for information;

- Bakewell Rotary Club News Releases; News Release, October Program Update
- DALC October 2024 Newsletter
- DCC Community News October 2024
- DDCVS Update October 2024
- National Association of Local Councils NALC Newsletter, NALC Events, , Chief Executive's Bulletin
- Rural Service Network Bulletins and Rural Funding Digest October 2024

5716/24 **Reports**

(a) Peak Park Parishes Day 12th October 2024

Cllr Bill Storey and Cllr Alyson Hill reported on their attendance at Peak Park Parishes Day. Topics covered included:

- The consultation on the Local Plan (see minute 5719/24(b) below),
- Planning Enforcement; additional resources are to being allocated
- "Restoring nature: what can we do?"
- Health and wellbeing in the National Park

Resolved: To note the report.

(b) Heritage Open Days meeting 14th October 2024

The meeting proposed to develop more Heritage Open Days or a Heritage Week for 2025.

Resolved: To note the report.

(c) DALC Day 17th October 2024

DALC Day 2024 was held in the conference suite of Chesterfield Football Club and followed a varying and interesting format. Sessions of particular interest were Derbyshire Wildlife Trust's "Woodlands", "Habitat Creation" and "Natural Flood

Management” talks as well as a separate talk on the potential reintroduction of beavers into the County which could help extend wetland habitats and contribute to flood management. The afternoon included a session on “Age Friendly Communities” from the Centre for Aging Better.

(d) Flood Alleviation Measures 21st October 2024

See minute 5712/24(b) above.

(e) Banking Hub 21st October 2024

See Mayor’s Report, minute 5708/24, above.

5717/24 **Planning**

To approve the Town Council’s response on the following applications:

- (a) NP/DDD/0924/0910 Gernon Manor House, East House, Dagnall Gardens, Bakewell. S.73 application for the removal or variation of condition on WED0977389 - Changing of windows from timber single glazed to aluminium/PVC double glazed in black finish. Applicant: Mr D Chaplin.**

Resolved: To raise no objection subject to Conservation Officer approval.

- (b) NP/DDD/0924/0950 Manners Hotel, Haddon Road, Bakewell. Single storey rear extension to the existing public house. Applicant: Frederic Robinson Ltd**

Resolved: To raise no objection to the development subject to safeguarding neighbours from noise and odours emanating from the proposed extraction and venting equipment.

- (c) NP/DDD/0924/1014 Linden, Greenhills, Ashford Road, Bakewell. Proposed extension to dwelling. Applicants: Mr & Mrs Tuckwood**

Resolved: To raise no objection to the proposal.

- (d) NP/DDD/1024/1069 Land to the west of Stanedge Road, Bakewell. Change of use to a residential dwelling and garden, rebuilding of single storey element along with new access track. Applicant: Mrs Pamela Mary Bolland.**

Cllr Bill Storey declared the interest recorded at minute 5709/24 and withdrew from the meeting.

Resolved: To object to the proposal on the grounds that it is outside the development boundary and that the development would be incongruous and out of character with the surrounding agricultural area.

Cllr Bill Storey rejoined the meeting.

5718/24 **Planning Notified Outcomes**

None received since previous meeting.

5719/24 **Matters for Decision**

- (a) Parsonage Field; Land Registration and next steps**

Also see Project Work, minute 5714(b)(iii)/24, above.

Resolved: To defer consideration of the lease of the paddock to the agenda of the meeting to be held on Monday 2nd December 2024.

(b) PDNPA Local Plan review; to approve response

Resolved: To welcome the Plan.

(c) Market Place Clock – to follow up requests to DDDC for repairs

See minute 5712/14 (b) above

Resolved: Clerk to monitor and follow up as necessary.

(d) The Worker Protection (Amendment of Equality Act 2010) Act 2023; new duties for employers

The Clerk attended a DALC arranged training session on the legislation.

The duty to prevent sexual harassment in the workplace came into effect on 26th October 2024. The Council will need to ensure that there is a policy in place and training undertaken to ensure compliance. The policy will be issued to staff and Councillors, and displayed in public areas.

Staff and Councillors will need to be trained on it and confirmation of receipt of training recorded. If a Councillor decides not to attend the training, the Council should document the fact.

The training needs to be repeated on an annual basis, as well as reviewing the procedures in the policy in light of any changes that have affected it.

Resolved: The Clerk is to produce a draft policy and bring to the agenda of the meeting to be held on Monday 2nd December 2024.

(e) Local Government Services Pay Agreement 2024-25;

Resolved: To approve the use of the revised scales backdated to 1st April 2024.

(f) Peak District National Park Foundation Community Nature Fund; to make an application

Resolved: To defer to the agenda of next scheduled meeting.

(g) HM Government consultation on introducing remote attendance and proxy voting in Local Authority meetings in England

Resolved: To welcome the introduction of remote attendance at meetings but not proxy voting. Clerk to draft a response and copy to members.

(h) Clerk’s Office storage cabinet; to approve purchase

Resolved: To approve the purchase.

5720/24 **Finance**

(a) Statement of account

Resolved: To note the following balances;

Account	Date	Balance
Instant Access Reserve	28/10/24	£196,640.25
Instant Access Reserve Support Account	28/10/24	£100
Nationwide Building Society	31/03/24	£51,965.55
Petty Cash/Vouchers held	28/10/24	£100

(b) To receive report on items of income

Resolved: To note the following items of income;
1st - 28th October 2024

Date	Source	Amount
17/10/24	PIR D004654 Cash; Collection from Civic Service £200 plus further donation of £20	£220
21/10/24	PIR D004655 Christmas Tree income (cheques)	£135
To 28/10/24	Christmas tree income BACs	£2225

(c) Approval of payments

Resolved: To approve the following payments;

Payment schedule 1st - 28th October 2024: Debit card, Direct Debits and Charges

Date	Payee	Amount	VAT	Total
04/10/24	BT Business bill	£51.53	£10.31	£61.84
09/10/24	BPS Access; tower scaffold additional frames	£41.65	£8.33	£49.98
28/10/24	Hampshire Flag Co. MoD Sewn flags (1off 2 ½ yard Union flag, 2off 2 ½ yard Cross of St George flags)	£307.43	£61.49	£368.92
28/10/24	NEST Pension	<i>Not for publication</i>		

Payment schedule 1st - 28th October 2024: Digital banking transactions

Date	Payee	Amount	VAT	Total
07/10/24	Approved payment from Restricted Funds; The Yorkshire Military Band (Bakewell Remembers)	£100		£100
07/10/24	Christmas Tree Festival	£17.50		£17.50
08/10/24	JM Davis Marquee (Civic Service)	£40		£40
08/10/24	Cllr Helen Garvey reimbursement of cost of musicians (Civic Service)	£200		£200
08/10/24	Tim Sidaway Invoice 382 catering (Civic Service)	£750		£750
10/10/24	Hancock & Co Invoice 102 design of Order of Service (Civic Service)	£40		£40
18/10/24	DALC Ltd Invoice SI-4322 DALC Day (Training)	£60		£60
22/10/24	Shelter Maintenance INV-15866	£61.92	£12.38	£74.30
08/10/24	Clerk Month 7			
08/10/24	HMRC Month 7			

Resolved: To approve the following payment:

Date	Payee	Amount	VAT	Total
04/11/24	Chris Stone Property Maintenance Work to rainwater goods rear of Town Hall (seeminute 5714/24(b)(ix))	£676		£676

(d) To consider Risk Assessment and Insurance issues for decisions made above

All decisions taken in good faith. No further risk assessment or further insurance items received.

5721/24 Time, date and place of next meeting

Full Council 7pm on Monday 2nd December 2024 in the Council Chamber
The agenda closes at 9am on Monday 25th November 2024

The meeting closed at 9.29pm