



Bakewell Town Council

Council Meeting Monday 4th November 2024

Supporting Document

Civic Diary

6th November 2024 DDDC Closer Working Meeting – please let the Clerk have any matters that you wish to raise.

Saturday 9th November 2024 from 7pm Remembrance Concert with the Yorkshire Military Band at the Town Hall Tickets available - £10.00, from Andy Howard, Bill Storey, Bakewell Pet Shop, and from Bakewell Town Hall.

Commencing 1030 Sunday 10th November 2024; Remembrance Parade assemble in the Bakewell Market Square outside the Peacock Hotel

1100 on Monday 11th November short service of remembrance at the WW2 War Memorial in the Bakewell Bath Gardens.

Agenda Items Supporting Notes

Meetings may be recorded in accordance with the Local Government Audit & Accountability Act 2014, and adopted [Local Procedure 14](#)

- 1. To receive and accept apologies for absence**
Apologies, including any already received, will be presented at the meeting
- 2. Mayor's announcements**
To be made by the Mayor at the meeting.
- 3. Declaration of Members Interests**
Members are required to declare the existence and nature of any interests they may have in subsequent agenda items in accordance with the Town Council's Code of Conduct. Those interests are matters that relate to money or that which can be valued in money, affecting the Member her/his partner, extended family and close friends. Interests that become apparent at a later stage in the proceedings may be declared at that time.
Declarations to be made by members at the meeting.

4. **Variation of order of business**
For decision by Council at the meeting.
5. **Items in Exclusion**
To consider whether any items should be discussed in exclusion of the public and press.
For decision by Council at the meeting.
6. **Public Speaking**
 - (a) **A period of not more than 30 minutes will be made available for members of the public and members of the Council to comment on any matter.**
Representations are limited to a maximum of 3 minutes per person.
 - (b) **If the Police Liaison Officer, a County Councillor, Peak District National Park Member or District Councillor is in attendance they will be given the opportunity to raise any relevant matter.**
7. **To approve the minutes of the meeting held on Monday 7th October 2024**
8. **Clerk's Report**
 - (a) **To approve Clerk's Report on action taken following the meeting held on Monday 7th October 2024**

Minute 5696/24 Public Speaking

A meeting with DDDC regarding the Cricket Pavilion has been requested and is being hastened.

Minute 5701/24 Planning

Four planning consultation responses issued 8th October 2024, one response issued on 10th October checked as recorded on the Planning Portal on 11th October 2024

Minute 57036/24 Matters for Decision – Review of Polling Stations

Actioned as minuted.

(b) Project work; to receive reports and approve action taken and next steps

(i). Archaeological Research Services project

No further updates at present.

(ii). Gateway Signage

DCC has declined to release the sign for installation by volunteers to avoid issues with “with third party insurance or liability if anything happened to the operatives during installation or the ongoing life span of the sign”.

(iii). Parsonage Field

Following acceptance of the contract and confirmation that, weather permitting, the work could be completed by the requested date, neighbours were notified of the works.

There has been no further update on the registration of title of Parsonage Field. A diary note has been made to follow the matter up in January 2025.

Taylor Emmet report that the registration of the title of Parsonage Field is currently awaiting allocation to an officer at the Land Registry. They advise that the Land Registry backlog is such that it is possible that the field may not be registered until 2025.

Also see Agenda Item 13(a) Matters for Decision below.

(iv). Public Celebration of Christmas

Orders have been placed for 85 off 120-150cm Norway Spruce for businesses, 2-off 8-ft Nordman trees for BT&CT (invoiced), and the 20-23-ft Norway Spruce for Bath Gardens

Arrangements for dressing and installation of the trees have been discussed with the contractor.

DDDC advised the Clerk on 9th October 2024 that there was still no update on the five year "Licence to Occupy - Bath Gardens; Christmas Tree/Crib". The initial request was made on 2nd July, hastened previously on 30th August and 7th October. It has now been hastened further and a reply is awaited.

The Clerk has ordered 15m of 25mm "Bakewell Town Council www.bakewelltowncouncil.gov.uk" in red with white letters for the Tree Festival tree.

Best Dressed Window competition – Cllr Paul Morgans forwarded to members photographs of the locally made rosettes. Clerk is confirming dates for judging and will arrange publicity.

(v). Scot's Garden

The Clerk recently inspected Scot's Garden and reports the following:

- Missing gate catch at Wyn Meadow end requires replacing
- Roadside wall in vicinity of the five bar gate requires a small amount of repairs
- Parts of the surround to both the Riverside Project information panels have been removed and require replacing (or perhaps one sign could be removed and the trim used to make good the other)
- The arm of one memorial bench damaged and requires replacing
- Two lengths of the post and rail fence around the central planting of bushes on the bankside have dropped and are showing signs of decay. This could either be repaired or, now that the planting is well established, could be removed in its entirety.
- The post and rail fence just inside the roadside wall is leaning into the field; with the management plan in mind, should the fence be braced and put back or simply removed?

Once decisions have been made it is suggested volunteers or a local contractor are engaged to undertake the work.

(vi). Sheepwash – including management plan

The Clerk has written to PDNPA Conservation Officers to request a site meeting to discuss the potential for establishing a management plan for and maintenance work to Sheepwash.

(vii). Street furniture

Having not successfully progressed the matter, the issue will be put to tender via the website and other local contractors contacted with a view to the work taking place at the earliest opportunity; though realistically this is now likely to be early spring 2025.

(viii). Town centre trees

On checking DDDC advised that one “standard” hornbeam (*carpinus betulus*) is required for Bath Gardens, and they would also like to plant one (*cornus controversa variegata*), “wedding cake tree” at the Bath Street side. These have been ordered from Trees Direct Ltd and will be delivered to DDDC at Northwood Lane.

(ix). Town Hall Repairs and Renewals

Following further inspection of the damaged rainwater goods causing water ingress to the former Magistrates Retiring Room it has been discovered that the neighbour’s downpipe had been cut in two places by persons unknown apparently in pursuance of the (non-recent) installation of a substantial electrical cable. In order to rectify the matter a local contractor was engaged to resolve the matter and prevent further deterioration, and at the same time replaced a cracked cast iron downpipe in the rear yard with new this included a small amount to improve the drain.

Remaining work to progress the repairs and renewals is in hand.

(x). Tree and Woodland Management

Analysis of the Geotechnical Survey is to be completed.

9. Correspondence

Bakewell Rotary Club News Releases; News Release, October Program Update
DALC October 2024 Newsletter
DCC Community News October 2024
DDCVS Update October 2024
National Association of Local Councils NALC Newsletter, NALC Events, , Chief Executive’s Bulletin
Rural Service Network Bulletins and Rural Funding Digest October 2024

10. Reports

(a) Peak Park Parishes Day 12th October 2024

A report will be given at the meeting by attendees.

(b) Heritage Open Days meeting 14th October 2024

A report will be given at the meeting by attendees.

(c) DALC Day 17th October 2024

DALC Day 2024 was held in the conference suite of Chesterfield Football Club and followed a varying and interesting format. Sessions of particular interest were Derbyshire Wildlife Trust’s “Woodlands”, “Habitat Creation” and “Natural Flood Management” talks as well as a separate talk on the potential reintroduction of beavers into the county which could help extend wetland habitats and contribute to flood management.

There was an interesting afternoon session by Bianca Rossetti of the [Centre for Aging Better](#) on “Age Friendly Communities”

(d) Flood Alleviation Measures 21st October 2024

DDDC Events Manager, Dave Turvey, advised on 14th October 2024 that the work had been completed at the Recreation Ground and that two low spots had been filled. The Environment Agency had inspected and was satisfied with the work. The bare soil had been seeded and should flooding wash the soil out it would be replaced.

A site meeting was held with Cllr Bill Storey and Dave Turvey and the Clerk on Monday 21st October and the third low spot was discussed. DDDC has agreed to address this remaining area.

(e) Banking Hub 21st October 2024

A report will be given at the meeting by attendees.

11.. Planning

- (a) [NP/DDD/0924/0910](#) Gernon Manor House, East House, Dagnall Gardens, Bakewell. S.73 application for the removal or variation of condition on WED0977389 - Changing of windows from timber single glazed to aluminium/PVC double glazed in black finish. Applicant: Mr D Chaplin.**

Planning Officer: None listed

Consultation end date: Monday 25th November 2024

Planning history

[NP/DDD/0724/0755](#) Gernon Manor House, Dagnall Gardens, Bakewell. Change of use from C2 to C3 following demolition of central communal block of former care facility and adaptation/conversion to create 7 bungalows. Applicant Mr David Hilton.

The above application was considered at a meeting of the Council held on Monday 7th October 2024 where it was resolved to object to the proposal and to reiterate the comments submitted to the planning authority by Robert Kirkwood in his email and recorded on the PDNPA Planning Portal.

It is noted that a substantial amount of work has been undertaken to the site. It is considered regrettable the development appears to be proceeding without the benefit of planning consent.

The outcome is awaiting determination by Planning Authority

- (b) [NP/DDD/0924/0950](#) Manners Hotel, Haddon Road, Bakewell. Single storey rear extension to the existing public house. Applicant: Frederic Robinson Ltd**

Planning Officer: Laura Buckley

Consultation end date: Monday 11th November 2024

Planning history

Recent relevant application: May 2017 [NP/DDD/0517/0549](#) Single storey rear orangery extension to existing public house and erection of replacement external shelter.

The application was discussed at a meeting held on Monday 3rd July 2017 where it was resolved to recommend approval on design and appearance grounds.

It was subsequently granted planning approval by the Planning Authority.

- (c) [NP/DDD/0924/1014](#) Linden, Greenhills, Ashford Road, Bakewell. Proposed extension to dwelling. Applicants: Mr & Mrs Tuckwood**

Planning Officer: Charlotte Clarke

Consultation end date: Tuesday 29th October 2024 (consultation extension requested)

Planning history

November 2020 [NP/DDD/1120/1059](#) Single storey rear extension, new roof with rear

dormer and general interior works. Withdrawn by applicant.

March 2024 [NP/DDD/0324/0284](#) Removal of existing rear and side extensions and replacement with two story rear and side extension. Removal and replacement of existing roof. Outbuilding designed under permitted development rights.

The planning application was considered at a meeting of the Council held on Monday 8th April 2024 where it was resolved to raise no objection to the proposal.

It was subsequently refused planning approval by the Planning Authority for the following reasons:

- The design of the proposed development, by virtue of its scale, form, mass and bulk, fails to harmonise with, or adequately respect, the traditional character and appearance of the existing dwelling and significantly diminishes the quality, integrity and traditional character of the host building.
- The development is considered to be harmful to the character and appearance of the local area.
- The proposal is considered to result an adverse overbearing impact on the adjoining residential property to the north, leading to an undesirable feeling of enclosure

(d) [NP/DDD/1024/1069](#) Land to the west of Stanedge Road, Bakewell. Change of use to a residential dwelling and garden, rebuilding of single storey element along with new access track. Applicant: Mrs Pamela Mary Bolland.

Planning Officer: Steve Coombes

Consultation end date: Monday 15th November 2024

Planning history

[NP/GDO/0424/0362](#) - Provision of information under R.3 (1) (a), Class R, Part 3 of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended).

The planning authority “confirms receipt of the above information which meets the requirements of condition R.3 (1), (a) of Class R”.

12. Planning Notified Outcomes

None received since previous meeting.

13. Matters for Decision

(a) Parsonage Field

See also item 8(b) above

A report on the lease of the paddock to will be copied separately to members.

(b) [PDNPA Local Plan review](#); to approve response or to defer pending the issues and options meeting to be held on Wednesday 6th November 2024 at The Medway Centre

Details of the Local Plan Review can be found on the link above.

The consultation closes on Friday 29th November 2024

(c) Market Place Clock – to follow up requests to DDDC for repairs

A request was made to DDDC Estates on 14th October 2024 for the clock to be repaired/restarted. This was hastened on 23rd October 2023, but, to date no response has been received.

(d) The Worker Protection (Amendment of Equality Act 2010) Act 2023; new duties for employers

The Clerk attended a DALC arranged training session on the legislation.

The duty to prevent sexual harassment in the workplace came into effect on 26th October 2024. The Council will need to ensure that there is a policy in place and training undertaken to ensure compliance. The Clerk is to produce a draft policy using the templates made available during training. The draft will be copied to Councillors and presented to a future meeting of the Town Council for adoption.

Once adopted the final document will be issued to staff and Councillors, and displayed in public areas.

Staff and Councillors need to be trained on it and confirmation of receipt of training recorded. If a Councillor decides not to attend the training, the Council should document the fact.

The training needs to be repeated on an annual basis, as well as reviewing the procedures in the policy in light of any changes that have affected it.

(e) Local Government Services Pay Agreement 2024-25; to approve use of revised scales backdated to 1st April 2024

The 2024-25 [Pay Agreement](#), represents an increase of £1,290 (pro rata for part-time employees) with effect from 1 April 2024 on all NJC pay points 2 to 43 inclusive.

(f) Peak District National Park Foundation [Community Nature Fund](#); to make an application

Please see link above. Grants between £500 and £5000 are available towards capital expenditure. Applications can be for landscape features (such as trees and ponds), built items (e.g. fencing) and equipment and tools to deliver the outcomes in the application.

(g) HM Government consultation on introducing [remote attendance](#) and proxy voting in Local Authority meetings in England

Please see link above, this consultation ends on Thursday 19th December 2024

(h) Clerk's Office storage cabinet; to approve purchase

Details will be copied separately to members.

14. **Finance**

(a) Statement of account

Account	Date	Balance
Instant Access Reserve	28/10/24	£196,640.25
Instant Access Reserve Support Account	28/10/24	£100
Nationwide Building Society	31/03/24	£51,965.55
Petty Cash/Vouchers held	28/10/24	£100

(b) To receive report on items of income

1st -28th October 2024

Date	Source	Amount
17/10/24	PIR D004654 Cash; Collection from Civic Service (£200) plus donation subsequently received (£20)	£220
21/10/24	PIR D004655 Christmas Tree income (cheques)	£135
To 28/10/24	Christmas tree income BACs	£2225

(c) Approval of payments

Payment schedule 1st -28th October 2024: Debit card, Direct Debits and Charges

Date	Payee	Amount	VAT	Total
04/10/24	BT Business bill	£51.53	£10.31	£61.84
09/10/24	BPS Access; tower scaffold additional frames	£41.65	£8.33	£49.98
28/10/24	Hampshire Flag Co. MoD Sewn flags (1off 2 ½ yard Union flag, 2off 2 ½ yard Cross of St George flags)	£307.43	£61.49	£368.92
28/10/24	NEST Pension			<i>Not for publication</i>

Payment schedule 1st -28th October 2024: Digital banking transactions

Date	Payee	Amount	VAT	Total
07/10/24	Approved payment from Restricted Funds; The Yorkshire Military Band (Bakewell Remembers)	£100		£100
07/10/24	Christmas Tree Festival	£17.50		£17.50
08/10/24	JM Davis Marquee (Civic Service)	£40		£40
08/10/24	Cllr Helen Garvey reimbursement of cost of musicians (Civic Service)	£200		£200
08/10/24	Tim Sidaway Invoice 382 catering (Civic Service)	£750		£750
10/10/24	Hancock & Co Invoice 102 design of Order of Service (Civic Service)	£40		£40
16/10/24	Mad4Ink Printing; Order of Service (Civic Service)	£50	£10	£60
18/10/24	DALC Ltd Invoice SI-4322 DALC Day (Training)	£60		£60
22/10/24	Shelter Maintenance INV-15866	£61.92	£12.38	£74.30
08/10/24	Clerk Month 7			<i>Not for publication</i>
08/10/24	HMRC Month 7			<i>Not for publication</i>

For approval at the meeting

Date	Payee	Amount	VAT	Total
04/11/24	Chris Stone Property Maintenance Work to rainwater goods rear of Town Hall (see above)	£676		£676

(d) To consider Risk Assessment and Insurance issues for decisions made above
To be decided at the meeting.

15. **Time, date and place of next meeting**

Full Council 7pm on Monday 2nd December 2024 in the Council Chamber
 The agenda closes at 9am on Monday 25th November 2024

Mayors Allowance

To Monday 28th October 2024

Opening Balance: £500

Payments:

7th August 2024: BT&CT refreshments at Albert Keir's 99th birthday event £100.90

2nd September 2024: Meeting refreshments £10.85

Closing Balance: £388.47

Website Statistics

	25/06/24	29/07/24	27/08/24	30/09/24	28/10/24
Unique visitors (year to date)	11,465	14,223	15,638	17,495	21,465
Number of visits (year to date)	58,430	62,133	64,441	67,130	71,782
Page views (last twelve months)	103,686	104,907	105,441	104,646	108,590

Grant Award Report

Section 137 Grants	2020-21	2021-22	2022-23	2023-24	2024-25
Body	Current year budget				£2,500
Bakewell Carnival Committee Insurance			£500	£500	£500 Min 5645/24(j)
Bakewell in Bloom	£650				
Bakewell Community Speedwatch		£245.60			
Bakewell Swimming Club		£500			
Bakewell Model Radio Control Car Club			£600		
Bakewell WI			£50		
Junction Arts Ltd				£157	
Old House Museum				£619.58	
Day of Dance				£500	
Total	£650	£1345.60	£1150	£1776.58	£500
Remaining					£2,000
Non Section 137 Grants	2020-21	2021-22	2022-23	2023-24	2024-25
Body	Current year budget				£4,500
None					
Total	£-	£-	£-	£-	£-
Remaining					£4,500