

Bakewell Town Council

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Meeting of the Town Council held in the Council Chamber, Town Hall at 7.00pm on Monday 7th October 2024

Minutes

Non-Confidential items

5690/24 **Present:** Cllr John Boyle, Cllr Kay Fairest, Cllr Helen Garvey, Cllr Alyson Hill, Cllr Paul Miller, Cllr Robert Kirkwood, Cllr Bill Storey, Cllr Mark Wakeman

CCllr Alasdair Sutton, DCllr Bob Butcher, DCllr Gareth Gee, Peak Park Member Kath Potter

5691/24 **To receive and accept apologies for absence**

Resolved: To accept apologies from Cllr Paul Morgans (prior engagement)

Apologies had also been received Kath Potter (delayed) and from the Police

5692/24 **Mayor's announcements**

Cllr Helen Garvey welcomed everyone to the meeting and gave a report on her Civic Service which was held on 6th October 2024.

5693/24 **Declaration of Members Interests**

Members are required to declare the existence and nature of any interests they may have in subsequent agenda items in accordance with the Town Council's Code of Conduct. Those interests are matters that relate to money or that which can be valued in money, affecting the Member her/his partner, extended family and close friends. Interests that become apparent at a later stage in the proceedings may be declared at that time.

None received.

5694/24 **Variation of order of business**

It was not considered necessary to vary the order of business.

5695/24 **Items in Exclusion**

To consider whether any items should be discussed in exclusion of the public and press.

It was not considered necessary to take any items "in exclusion".

5696/24 **Public Speaking**

(a) A period of not more than 30 minutes will be made available for members of the public and members of the Council to comment on any matter

DCllr Gareth Gee reported that DDDC are starting works imminently on flood alleviation measures in the Recreation Ground.

DCllr Gee invited requests for works that could be fed into the next DDDC Corporate Plan.

Clerk to arrange a meeting with DDDC regarding plans for and work to the Cricket Pavilion.

DCllr Gareth Gee has been contacted by the Campaign for the Peak Line (CPL) which calls for the reinstatement and upgrade of the Peak Line between Ambergate Junction to Buxton and Chinley via Matlock. A meeting is to be held at Matlock on 25th October 2024.

DCllr Bob Butcher reported that in conjunction with the Town Clerk an application had been made to Link in respect of a banking facility.

CCllr Alasdair Sutton reported that responses remained outstanding from DCC Place on the white lining and signage at The Square. Potholes on Bath Street and Stanedge Road have been repaired. Questions have arisen on the quality of the resurfacing at Bath Street.

Concerns were raised regarding the protrusion of posts on the river edge at Scot's Garden.

CCllr Alasdair Sutton, DCllr Gareth Gee and DCllr Bob Butcher left the meeting.

(b) If the Police Liaison Officer, a County Councillor, Peak District National Park Member or District Councillor is in attendance they will be given the opportunity to raise any relevant matter.

Kath Potter gave details of the forthcoming Local Plan consultation meetings.

The Clerk gave a report received by email from PCSO Anthony Boswell on recorded crimes in Bakewell; 3 reports of criminal damage to croquet lawn, theft of 3 car batteries, 1 shoplifting, 1 public order, and 1 theft of tools from a vehicle.

5697/24 **To approve the minutes of the meetings held on:**

(a) Monday 5th August 2024

Resolved: To approve the re-presented minutes of the meeting held on Monday 5th August 2024 as a correct record.

The page numbers of 5th August 2024 minutes have been amended so that they run consecutively from the previous minutes (Local Government Act 1972 schedule 12 para 41(2) refers). No other changes have been made. Both sets will lie on file with a note of explanation.

(b) Full Council Monday 2nd September 2024

Resolved: To approve the minutes of the meeting held on Monday 2nd September 2024 as a correct record.

(c) Staff Committee Wednesday 18th September 2024

Resolved: To approve the minutes of the Staff Committee meeting held on Wednesday 18th September as a correct record.

5698/24 **Clerk's Report**

(a) To approve Clerk's Report on action taken following the meeting held on Monday 2nd September 2024

Resolved: To approve the report.

(b) Project work; to receive reports and approve action taken and next steps

(i). Archaeological Research Services project

Cllr Helen Garvey will seek permission to use the ARS presentation given at her Civic Service to be included on the Town Council website and to be forwarded to members.

(ii). Camper vans; Holme Lane

The signage purchased was passed on by the Clerk on 6th September 2024.

Item to be discontinued from future agendas unless issues arise.

(iii). Gateway Signage

The matter has been further hastened. DCC Place advises that the installation has been further delayed.

Resolved: Clerk to ascertain whether DCC would release the signage for installation by volunteers.

(iv). Parsonage Field

Resolved: To accept a quotation for the works per the approved felling licence at a cost of £1910 ex VAT (£2160 less £250 for usable timber).

Clerk to ascertain a proposed date for the works; there is a preference that this is prior to the end of October. Neighbours to be notified of the works.

Taylor Emmet report that the registration of the title of Parsonage Field is currently awaiting allocation to an officer at the Land Registry. They advise that the Land Registry backlog is such that it is possible that the field may not be registered until 2025.

Clerk to bring a report on the lease of the paddock to the agenda of the next meeting.

(v). Public Celebration of Christmas

Prices have been received from the Christmas tree supplier and from the installers. Prices to businesses have been set at £45 per 120-150cm tree ((including lights, installation, management, and removal at the end of the season). The installer has a minimum economic quantity of 85

A 23-ft Norway Spruce for Bath Gardens at £465 is being ordered. Moving, installing, lighting and management of the tree by the installer is £1000. Removal and storage of lights, removal and disposal of tree will be £200.

DDDC Estates has been hastened again regarding the five year “Licence to Occupy - Bath Gardens; Christmas Tree/Crib”, and a reply is awaited.

Christmas tree letters have been distributed to businesses, and through the Traders Group. Businesses have been reminded that before ordering they should check that the tree/flag bracket(s) and the electrical supply are good order and that both are fit for purpose. They have also been reminded that the exterior 13 amp socket and enclosure needs to be available close to the bracket so that the lights can be plugged in.

Best Dressed Window competition

Details are being progressed for the Best Dressed Window competition, including an idea for the winner’s rosettes to be produced locally by the “yarn bombers”. This will be publicised later this month.

Christmas Tree Festival

The Town Council has received the details of the Christmas Tree Festival, and a tree has been booked at a cost of £17.50.

Broad ribbon with the wording “Bakewell Town Council” with which to help decorate the tree is being ordered.

(vi). Scot’s Garden

End of season mowing has been ordered although the weather has not been suitable.

(vii). Sheepwash – including management plan

Action in hand.

(viii). Speed Indicator Devices

The Clerk had copied analysis of the quotations to members. It has been confirmed that the Police and Crime Commissioner is no longer providing grants to offset the cost the equipment.

Resolved: To take no further action and to discontinue the item from future agendas unless issues arise. It is felt that Speed Indicator Devices should be a County Council responsibility.

(ix). Street furniture

No update at present.

(x). Town centre repaving

Currently up to date.

Item to be discontinued from future agendas unless issues arise.

(xi). Town centre trees

Further to minute 5609/24(b)(ix), two “standard” hornbeams (carpinus betulus) are in the process of being ordered for planting in Bath Gardens.

(xii). Town Hall Repairs and Renewals

Work is required to progress the repairs and renewals.

(xiii). Tree and Woodland Management

The geotechnical report has been received from DCC Place, and is being analysed.

Resolved: That the updates are received and the action taken or proposed is approved.

5699/24 **Correspondence**

Resolved: To note the following items for information;

Bakewell Rotary Club News Releases; News Release, September Program Update
DALC September 2024 Newsletter
DCC Community News September 2024
DDCVS Update September 2024
Junction Arts Annual Report 2023-24 (credits BTC Grant)
National Association of Local Councils NALC Newsletter, NALC Events, Star
Councils Awards, Chief Executive's Bulletin
PDNPA First for Peak District accessible routes as 'Changing Place' opens at heart
of the Monsal Trail

Rural Service Network Bulletins and Rural Funding Digest September 2024

5700/24 **Reports**

(a) BT&CT Liaison Meeting

The BT&CT liaison meeting took place on 25th September 2024. Matters discussed included heating, electrical work, building work, outside area including bothies, bird control, painting work and the history wall.

Resolved: To note the report.

(b) DDDC New Housing meeting

Members attending gave a report on the meeting with the Jeremy Mason the DDDC Housing Enabler, District Council members, and project consultants held on 27th September 2024 on plans for a housing development arising from the 2023 Housing Need Survey.

Resolved: To note the report.

5701/24 **Planning**

Resolved: To approve the following responses:

(a) NP/DDD/0724/0755 Gernon Manor House, Dagnall Gardens, Bakewell.

Change of use from C2 to C3 following demolition of central communal block of former care facility and adaptation/conversion to create 7 bungalows.

Applicant Mr David Hilton.

Resolved: To object to the proposal and to reiterate the comments submitted to the planning authority by Robert Kirkwood in his email and recorded on the PDNPA Planning Portal.

It is noted that a substantial amount of work has been undertaken to the site. It is considered regrettable the development appears to be proceeding without the benefit of planning consent.

(b) NP/DDD/0824/0847 Tanglewood House, Yeld Road, Bakewell. Demolition of conservatory and erection of single storey extension. Applicant: Williamson.

Resolved: To raise no objection to the proposal.

- (c) **NP/DDD/0824/0899 Stewarts of Bakewell, Bridge Street, Bakewell. S.19 application for the variation of condition 2 on NP/DDD/0224/0140. Applicant: Mr Mark Renshaw.**

Resolved: To raise no objection to the proposal.

- (d) **NP/DDD/0924/0940 Castle Hill Cottage, Baslow Road, Bakewell. Listed Building consent - Replace 12no existing windows. Applicant: Mrs Isobel Bennett.**

Resolved: To raise no objection to the proposal, subject to Conservation Officer approval. It is regretted that this appears to be a retrospective application.

- (e) **NP/DDD/0924/0976 Gregley, Ashford Road, Bakewell. Proposed replacement roof, new stone gables, and front and rear dormer windows. Applicant Mr Andrew Bailey.**

Resolved: To object to the proposal on the material grounds that it may cause overlooking/loss of privacy and loss of light to a neighbouring property.

5702/24 **Planning Notified Outcomes**

Resolved: To note the following outcomes;

- (a) NP/DDD/0724/0702 Listed Building consent Milford House, Mill Street, Bakewell. – Stone restoration works. Applicant: T C Harrison Group Ltd. Granted.
- (b) NP/DDD/0724/0728 2 Park View, Bakewell. Front and rear extension to dwelling. Applicants: Mr and Mrs P Gelanos. Granted.
- (c) NP/DDD/0824/0797 The Old Station Masters House, Station Road, Bakewell. Removal of existing dilapidated garage and replace with new garage. Applicants: Mr and Mrs Bogle. Granted.

5703/24 **Matters for Decision**

- (a) **Annual Governance and Accountability Return year ended 31st March 2023; to note receipt of external audit report and publication of notice of conclusion of audit**

The PKF Littlejohn External Audit Report has been received and states: “On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.”

The report has been advertised, including on the Town Council’s website, in accordance with the requirements of the audit regulations.

Resolved: That the report is received and the action taken approved.

- (b) **Flood alleviation measures**

See minute 5696/24 (a) above.

- (c) **DDDC Compulsory Review of Polling Stations; to approve response**

Resolved: To recommend maintaining the status quo in respect of Bakewell Polling Stations.

- (d) **DCC Draft Council Plan 2025-29 consultation; to approve response**

Resolved: To note the opportunity.

(a) Statement of account**Resolved:** To note the following balances;

Account	Date	Balance
Instant Access Reserve	30/09/24	£198,945.99
Instant Access Reserve Support Account	30/09/24	£100
Nationwide Building Society	31/03/24	£51,965.55
Petty Cash/Vouchers held	30/09/24	£100

(b) To receive report on items of income**Resolved:** To note the following items of income;

Date	Source	Amount
29/08/24	Interest Received (RBS)	£236.65
16/09/24	Receipt DDDC Riverbank Project	£10,000
30/09/24	Interest Received (RBS)	£243.87

(c) Approval of payments**Resolved:** To approve the following payments;

Date	Payee	Amount	VAT	Total
02/09/24	Safety Sign Supplies	£28.38	£5.67	£34.05
05/09/24	NEST Pension	<i>Not for publication</i>		
03/09/24	BT Business bill	£51.53	£10.31	£61.84
05/09/24	WEL Medical (2 sets defibrillator pads for Moorhall device)	£119.90	£23.98	£143.88
06/09/24	Banana Print (invitations for Civic Service)	£21.90		£21.90
12/09/24	Amazon Digital; Internet security package	£13.32	£2.67	£15.99
20/09/24	Quarterly Bank Charges	£60		£60
24/09/24	Amazon Toner cartridge, black, for HP Laser Jet Pro M283fdw and half ream of 120gsm paper	£73.44	£14.68	£88.12
25/09/24	NEST Pension	<i>Not for publication</i>		

Payment schedule to 30th September 2024: Digital banking transactions

Date	Payee	Amount	VAT	Total
29/08/24	PKF Littlejohn External Audit	£420	£84	£504
02/09/24	Cllr Helen Garvey (Mayors Allowance) refreshments	£10.85		£10.85
04/09/24	Shelter Maintenance INV-15784	£61.92	£12.38	£74.30
06/09/24	Shelter Maintenance INV-15665	£61.92	£12.38	£74.30
06/09/24	Shelter Maintenance INV-15666	£61.92	£12.38	£74.30
09/09/24	Farmers Feast	£50		£50
27/09/24	Clerk Month 6	<i>Not for publication</i>		
27/09/24	HMRC Month 6	<i>Not for publication</i>		
27/09/24	BT&CT Quarterly Payment 2of4	£2000		£2000

(d) To consider Risk Assessment and Insurance issues for decisions made above

All decisions taken in good faith. No further risk assessment or further insurance items received.

5705/24 Time, date and place of next meeting

Full Council 7pm on Monday 4th November 2024 in the Council Chamber

The agenda closes at 9am on Monday 28th October 2024

The meeting closed at 9.13pm