



Bakewell Town Council

Council Meeting Monday 2nd September 2024

Supporting Document

Civic Diary

None

Agenda Items Supporting Notes

Meetings may be recorded in accordance with the Local Government Audit & Accountability Act 2014, and adopted [Local Procedure 14](#)

- 1. To receive and accept apologies for absence**
Apologies, including any already received, will be presented at the meeting
- 2. Mayor's announcements**
To be made by the Mayor at the meeting.
- 3. Declaration of Members Interests**
Members are required to declare the existence and nature of any interests they may have in subsequent agenda items in accordance with the Town Council's Code of Conduct. Those interests are matters that relate to money or that which can be valued in money, affecting the Member her/his partner, extended family and close friends. Interests that become apparent at a later stage in the proceedings may be declared at that time.
Declarations to be made by members at the meeting.
- 4. Variation of order of business**
- 5. Items in Exclusion**
To consider whether any items should be discussed in exclusion of the public and press.
For decision by Council at the meeting.

6. **Public Speaking**

(a) A period of not more than 30 minutes will be made available for members of the public and members of the Council to comment on any matter (Representations are limited to a maximum of 3 minutes per person).

(b) If the Police Liaison Officer, a County Councillor, Peak District National Park Member or District Councillor is in attendance they will be given the opportunity to raise any relevant matter.

7. **To approve the minutes of the meeting held on Monday 5th August 2024**

The minutes of the meeting held on Monday 5th August 2024 were issued on Thursday 15th August 2024 and copied to members. Further copies are included with the meeting documents. Paper copies will be provided as usual to members who have requested them.

8. **Clerk's Report**

(a) **To approve Clerk's Report on action taken following the meeting held on Monday 5th August 2024**

Minute 5654/24 Public Speaking

A Meeting has been requested regarding the Cricket Sports/Pavilion.

Weeds at The Butts and ragwort at the Recreation Ground were discussed at the Closer Working meeting

Minute 5658/24 Planning

Nine planning consultation responses issued 6th August 2024 and checked as recorded on the Planning Portal on 7th August 2024

Minute 5661/24 Matters for Decision

Flood Alleviation measures

Discussed at the Closer Working meeting, a report will be given at the September meeting.

River water quality Rivers Wye and Derwent

Reports/further information forwarded to members 16th August 2024.

Cash machine in telephone kiosk

Actioned as minuted 16th August 2024

Financial Regulations

Brought to the agenda of the meeting to be held on Monday 2nd September 2024, details of proposed amendments, and synopsis of key changes have been forwarded to members.

Public Celebration of Christmas

This has been included in the Project Work section of the agenda.

Minute 5646/24 Finance

One payment made as instructed.

(b) Project work; to receive reports and approve action taken and next steps

(i). Archaeological Research Services project

No further updates at present.

(ii). Ball Cross Wood rent review

Shooting Rights Licence issued as instructed, Shooting Syndicate invoiced for the three year agreement at the new rate, payment received. Suggest discontinue this item.

(iii). Camper vans; Holme Lane

A5 size metal and reflective signage has been ordered.

(iv). Gateway Signage

DCC Place anticipates the signage will be installed in September 2024.

(v). Parsonage Field

Inspection of trees with contractor to decide on extent of next stage of work has been requested and hastened.

Land Registry response to Taylor Emmet is awaited.

(vi). Riverbank Project

An invoice for the element of the project below between Bakewell Bridge and Weir Bridge has been raised and approved by DDDC Estates.

(vii). Public Celebration of Christmas

Prices for trees have been requested from the supplier and the arrangements for 2024 have been discussed with the installer. Brackets and electric checks will be publicised via the traders group at the time the tree letters are issued. Arrangements for the Best Dressed Window to be discussed and details will go out with the Christmas tree letters. DDDC has been hastened regarding the outcome of the application for the five year licence.

(viii). Scot's Garden

The second strimming of the 1.5m strip either side of the benches took place in early-mid August, checked and found to be in good order. The end of season mowing is to be ordered for early September.

(ix). Sheepwash

Work by volunteers to cut and collect the vegetation was undertaken in mid-August. Thanks to all involved. See "Matters for Decision item (e) below. Works have been raised with Chatsworth for the removal of four standing dead trees (one central in the plot, two on the edge of the leat and one on the riverbank).

(x). Speed Indicator Devices

Queries have been relating to the second quotation are in the process of being resolved.

(xi). Street furniture

Discussed with the contractor; scheduled to take place before the end of the season.

(xii). Town centre repaving

Currently up to date.

(xiii). Town centre trees

Contractors are being sought to construct the planters.

(xiv). Town Hall Repairs and Renewals

Work is required to progress the repairs and renewals.

(xv). Tree and Woodland Management

Geotechnical report has been requested from DCC Place.

9. **Correspondence**

Bakewell Rotary Club News Releases; News Release and August Program Update
DALC August 2024 Newsletter
DCC Community News August 2024,
DDCVS Update August 2024, "Socialympics" Event 25th September 2024
Derbyshire Wildlife Trust and the Derwent Living Forest
National Association of Local Councils NALC Newsletter, NALC Events, Star
Councils Awards, Chief Executive's Bulletin
Rural Action Derbyshire: Rural Housing Newsletter
Rural Service Network Bulletins August 2024

10. **Reports**

DDDC/BTC Closer Working Meeting

The meeting took place on Thursday 8th August 2024, with the early part of the meeting covering Flood Alleviation Measures, attended by Cllr Bill Storey, DDDC's Dave Turvey and representatives of the Environment Agency.

The balance of the meeting discussed matters including those raised at the August meeting including ragwort at the Recreation Ground and weed growth at The Butts.

11.. **Planning**

**[NP/DDD/0824/0797](#) The Old Station Masters House, Station Road, Bakewell.
Removal of existing dilapidated garage and replace with new garage. Applicants: Mr and Mrs Bogle.**

Planning Officer: Rachael Doyle
Consultation end date: Friday 6th September 2024

Planning history

No recent, relevant applications (the previous application was WED0491185 and dates from April 1991. It was conditionally approved).

12. **Planning Notified Outcomes**

None received.

13. **Matters for Decision**

(a) Flood alleviation measures

For discussion at the meeting.

(b) Banking hub: to receive update and to approve any actions required

Deferred from the meeting held 5th August 2024. A report will be given at the meeting by attendees at the July stakeholder meeting.

(c) To approve revised Financial Regulations

The new NALC draft Financial Regulations have been copied to members, along with line by line proposed amendments requested during the August meeting. The adopted Financial Regulations can be seen [here](#).

(d) Weir Bridge:

- i. **DCC maintenance work including removal of love locks, repainting and resurfacing; to receive update and to approve any further actions required**

DCC has advised that maintenance work to Weir Bridge will commence on Monday 16th September 2024 details have previously been copied to members. DCC has agreed to remove the love locks from the bridge and to give them to Mr Richard Young and other supporters of the Save the Love Locks Facebook group in order for them to plan a way forward for their display with the community. The owners of Thornbridge Hall have offered to put the love locks on display.

The DCC website has a page specific to the works which can be found at www.derbyshire.gov.uk/weirbridge.

ii. **Love lock bench**

Brought to the agenda by a member.

(e) Land Management Review: to approve creating management plan for Sheepwash and environs

Brought to the agenda by a member.

(f) DDDC Car Parks Review: To approve response

DDDC's Car Parks Review survey can be viewed [here](#).

(g) DALC Day 9.30am to 3.30pm Thursday 17th October 2024; to approve attendance by the Clerk to this annual event at a cost of £60

For approval at the meeting. The event will be held at the ground of Chesterfield FC.

14. **Finance**

(a) Statement of account

Account	Date	Balance
Instant Access Reserve	27/08/24	£198,286.10
Instant Access Reserve Support Account	27/08/24	£100
Nationwide Building Society	31/03/24	£51,965.55
Petty Cash/Vouchers held	27/08/24	£100

(b) To receive report on items of income

Date	Source	Amount
31/07/24	Interest Received (RBS)	£269.35
27/08/24	Receipt Bakewell Shoot	£450

(c) Approval of payments

Payment schedule: Debit card, Direct Debits and Charges

Date	Payee	Amount	VAT	Total
29/07/24	NEST Pension	<i>Not for publication</i>		
06/08/24	BT Business bill	£51.53	£10.31	£61.84

Payment schedule: Digital banking transactions

Date	Payee	Amount	VAT	Total
29/07/24	BT&CT <i>Paint and materials</i>	£151.67	£30.33	£182
29/07/24	Clerk <i>Month 4</i>		<i>Not for publication</i>	
29/07/24	HMRC <i>Month 4</i>		<i>Not for publication</i>	
04/07/24	Chatsworth Estate <i>Tree works, per report Invoice ARINV/0014858 Minute 5563/24(b)(xiii) refers</i>	£1,600	£320	£1,920
07/08/24	BT&CT <i>Refreshments at Albert Keir's 99th birthday event) £100.90 Invoice 3113 (Mayor's Allowance)</i>	£100.90		£100.90
21/08/24	Banana Print <i>Business cards</i>	£14.90		£14.90

Payment schedule:

Date	Payee	Amount	VAT	Total
29/08/24	Chatsworth Estate <i>Mowing of footpaths in Scot's Garden, strimming around benches, bins and entrances. Strimming of footpaths at Sheepwash. Strimming at Catcliffe Invoice ARINV/0014904</i>	£400	£80	£480
29/08/24	Clerk <i>Month 5</i>		<i>Not for publication</i>	
29/08/24	HMRC <i>Month 5</i>		<i>Not for publication</i>	

(d) To consider Risk Assessment and Insurance issues for decisions made above
To be decided at the meeting.

15. Time, date and place of next meeting

Staff Committee 5pm Wednesday 11th September 2024
The agenda closes at 9am on Wednesday 4th September 2024

Full Council 7pm on Monday 7th October 2024 in the Council Chamber.
The agenda closes at 9am on Monday 30th September 2024.

Mayors Allowance

To Tuesday 27th August 2024

Opening Balance: £500

Payments: BT&CT (refreshments at Albert Keir's 99th birthday event) £100.90

Closing Balance: £399.32

Website Statistics

	29/04/24	28/05/24	25/06/24	29/07/24	27/08/24
Unique visitors (year to date)	7,253	9,826	11,465	14,223	15,638
Number of visits (year to date)	46,500	56,145	58,430	62,133	64,441
Page views (last twelve months)	100,883	104,654	103,686	104,907	105,441

Grant Award Report

Section 137 Grants	2020-21	2021-22	2022-23	2023-24	2024-25
Body	Current year budget				£2,500
Bakewell Carnival Committee Insurance			£500	£500	£500 Min 5645/24(j)
Bakewell in Bloom	£650				
Bakewell Community Speedwatch		£245.60			
Bakewell Swimming Club		£500			
Bakewell Model Radio Control Car Club			£600		
Bakewell WI			£50		
Junction Arts Ltd				£157	
Old House Museum				£619.58	
Day of Dance				£500	
Total	£650	£1345.60	£1150	£1776.58	£500
Remaining					£2,000
Non Section 137 Grants	2020-21	2021-22	2022-23	2023-24	2024-25
Body	Current year budget				£4,500
None					
Total	£-	£-	£-	£-	£-
Remaining					£4,500