



# Bakewell Town Council

## Council Meeting Monday 5<sup>th</sup> August 2024

### Supporting Document

#### Civic Diary

None

#### Agenda Items Supporting Notes

Meetings may be recorded in accordance with the Local Government Audit & Accountability Act 2014, and adopted [Local Procedure 14](#)

- 1. To receive and accept apologies for absence**  
Apologies, including any already received, will be presented at the meeting
- 2. Mayor's announcements**  
To be made by the Mayor at the meeting.
- 3. Declaration of Members Interests**  
**Members are required to declare the existence and nature of any interests they may have in subsequent agenda items in accordance with the Town Council's Code of Conduct. Those interests are matters that relate to money or that which can be valued in money, affecting the Member her/his partner, extended family and close friends. Interests that become apparent at a later stage in the proceedings may be declared at that time.**  
Declarations to be made by members at the meeting.
- 4. Variation of order of business**
- 5. Items in Exclusion**  
**To consider whether any items should be discussed in exclusion of the public and press.**  
For decision by Council at the meeting.

6. **Public Speaking**

(a) A period of not more than 30 minutes will be made available for members of the public and members of the Council to comment on any matter (Representations are limited to a maximum of 3 minutes per person).

(b) If the Police Liaison Officer, a County Councillor, Peak District National Park Member or District Councillor is in attendance they will be given the opportunity to raise any relevant matter.

7. **To approve the minutes of the meeting held on Monday 1<sup>st</sup> July 2024**

The minutes of the meeting held on Monday 1<sup>st</sup> July 2024 were issued on Thursday 4<sup>th</sup> July 2024 and copied to members. Further copies are included with the meeting documents. Paper copies will be provided as usual to members who have requested them.

8. **Clerk's Report**

(a) **To approve Clerk's Report on action taken following the meeting held on Monday 1<sup>st</sup> July 2024**

**Minute 5643/24 Planning**

Two planning consultation responses issued 2<sup>nd</sup> July 2024 and checked as recorded on the Planning Portal on 4<sup>th</sup> July 2024

**Minute 5646/24 Matters for Decision**

**Flood Alleviation measures**

Brought to the agenda of the meeting to be held on Monday 5<sup>th</sup> August 2024.

**Cash machine in telephone kiosk**

Retitled "Banking Hub" and brought to the agenda of the meeting to be held on Monday 5<sup>th</sup> August 2024.

**Cybercrime Presentation**

BT&CT advised that the Town Council will fund room hire costs.

**Peak Park Parishes Day**

PDNPA notified of attendees as minuted

**Remembrance Sunday**

Application and insurance in hand. Photographs have been supplied to DDDC in respect of the repairs to the surfacing in front of the memorial and an update will be sought at the forthcoming Closer Working meeting

**Financial Regulations**

Brought to the agenda of the meeting to be held on Monday 5<sup>th</sup> August 2024.

**Campers at Endcliffe Wood**

See agenda item 13(e) below.

**Riverside Gardens**

This will be brought to the next Closer Working meeting.

**Carnival Committee Grant**

The grant payment was made on Thursday 4<sup>th</sup> July 2024

**Minute 5646/24 Finance**

Three payments made as instructed.

(b) **Project work; to receive reports and approve action taken and next steps**

(i). **Ball Cross Wood rent review**

Shooting Rights Licence issued as instructed. The Shooting Syndicate is to be invoiced for the three year agreement at the new rate. Item of income below relates to the interim payment for 2023-24. The balance is to be invoiced.

**(ii). Camper vans; Holme Lane**

Currently up to date.

**(iii). Gateway Signage**

A progress report has been requested from DCC Place.

**(iv). Parsonage Field**

Inspection of trees with contractor to decide on extent of next stage of work to be arranged.

Registration of Parsonage Field has been submitted to the Land Registry by Taylor Emmet.

**(v). Riverbank Project**

The project manager has forwarded the end of grant reports to the Heritage Lottery Fund. This has been approved by the investment manager and signed off. The Riverbank Project came in below budget.

The total project spend was £95,828 of which the 86% payable by HLF would amount to £82,457. However they have paid £83,250, but would not seek to reclaim the difference. The final 10% of the original grant approved will not be payable by them, due to the underspend. An invoice for the element of the project below the river (and approved as a community project by DDDC) is to be raised.

Leaflets, booklets and Hi-Viz vests (in assorted sizes from child to adult) are available from the Clerk's Office.

Based on the foregoing, and provided the payment from DDDC is received, members are asked to approve removing this item from the on-going project work.

**(vi). Scot's Garden**

The second strimming of the 1.5m strip either side of the benches has been ordered. This will be checked and followed up as required.

**(vii). Sheepwash**

A second strimming of paths only has been ordered.

**(viii). Speed Indicator Devices**

Queries have been relating to the second quotation are in the process of being resolved.

**(ix). Street furniture**

Discussed with the contractor; scheduled to take place before the end of the season.

**(x). Town centre repaving**

Currently up to date.

**(xi). Town centre trees**

Contractors are being sought to construct the planters.

**(xii). Town Hall Repairs and Renewals**

Work is required to progress the repairs and renewals.

**(xiii). Tree and Woodland Management**

No further update at present.

9. **Correspondence**

Bakewell Rotary Club News Releases; News Release and July Program Update  
DALC July 2024 Newsletter  
DCC Community News July 2024,  
DCC Notification by DCC Place of maintenance work to Weir Bridge  
DDCVS Update July 2024, "Socialympics" Event 25<sup>th</sup> September 2024  
National Association of Local Councils NALC Newsletter, NALC Events, Star  
Councils Awards, Chief Executive's Bulletin  
Rural Action Derbyshire: Rural Housing Newsletter  
Rural Service Network Bulletins July 2024

10. **Reports**

**(a) Cyber Crime presentation Bakewell Town Hall 7pm Monday 29th July 2024**

A verbal report will be given at the meeting by attendees

**(b) Archaeological Research Services project "Bakewell as the place where England was formed" to receive update**

A verbal report will be given at the meeting.

11.. **Planning**

**(a) [NP/DDD/0424/0450](#) Lady Manners School, Shutts Lane, Bakewell. Installation of solar panels on the school roofs. Applicant: Solar Options for Schools.**

Planning Officer: Gareth Griffiths

Consultation end date: Friday 2<sup>nd</sup> August 2024 (consultation extension agreed)

**Planning history**

No recent, relevant applications.

The requirement for the application for planning consent is discussed in the [Design and Access Statement](#).

**(b) [NP/DDD/0524/0488](#) Holme Hall, Holme Lane, Bakewell. Listed Building consent - Replacement of transoms and mullions to 3rd floor windows. Applicant: Mr Peter Cattee.**

Planning Officer: Peter Mansbridge

Consultation end date: Monday 5<sup>th</sup> August 2024

**Planning history**

No recent relevant applications. The applicant indicates that the work is "like for like replacement" to address the existing failed structure.

**(c) [NP/DDD/0624/0581](#) Church View, 9 South Church Street, Bakewell. Listed Building consent - Interior decoration throughout. New Bathroom appliances, Conversion of 3 upper level rooms to form 2 habitable sized rooms one with small en suite by removal of one internal wall and reinstatement of another to improve the useable space. Move water tank and boiler into loft space. Convert cellar to utility and spare bedroom, no change to structure. Applicant: Mr Gary Coombes**

Planning Officer: Gareth Griffiths

Consultation end date: 19<sup>th</sup> August 2024

## Planning history

No previous planning history

- (d) [NP/DDD/0724/0702](#) Listed Building consent Milford House, Mill Street, Bakewell. Stone restoration works. Applicant: T C Harrison Group Ltd.

Planning Officer: Laura Buckley

Consultation end date: 19<sup>th</sup> August 2024

## Planning history

No recent directly relevant planning history.

- (e) [NP/DDD/0724/0715](#) Former Royal Bank of Scotland Buildings, The Square, Bakewell. Proposed internal and external alterations to former Royal Bank of Scotland building. Applicants: Mr R Hattersley & Mr J Jarman
- (f) [NP/DDD/0724/0716](#) Former Royal Bank of Scotland Buildings, The Square, Bakewell. Proposed internal and external alterations to former Royal Bank of Scotland building. Applicants: Mr R Hattersley & Mr J Jarman

It is suggested (e) and (f) are considered together.

Planning Officer: Gareth Griffiths

Consultation end date: 2<sup>nd</sup> September 2024

## Planning history

Previous applications have covered alterations to access, advertising signage, CCTV, and external decoration, and do not appear to be relevant to this major redevelopment of the site.

- (g) [NP/DDD/0724/0717](#) Carhouse, Newholme Health Centre, Baslow Road, Bakewell. Repair and restoration works. Applicant: Derbyshire Community Health Services NHS Foundation Trust.
- (h) [NP/DDD/0724/0718](#) Carhouse, Newholme Health Centre, Baslow Road, Bakewell. Listed Building consent - repair and restoration works. Applicant: Derbyshire Community Health Services NHS Foundation Trust.

It is suggested (e) and (f) are considered together.

Planning Officer: Mark Nuttall

Consultation end date: 19<sup>th</sup> August 2024

## Planning history

From the Design and Access Statement;

“As part of the approved Newholme Health Centre that is currently under construction (approved under ref: NP/DDD/1220/1230), the carhouse building is to be partially demolished and re-purposed as a bin storage shelter. However, as part of initial remedial works it has been established that further restoration and stabilisation works are required. The extent of the structural works required would present a material change from the original consent, and as such, a further planning permission and listed building consent is sought.”

Application [NP/DDD/1220/1230](#) “NHS Trust Ambulance Station and Riverside Ward, Baslow Road, Bakewell. Demolition of existing ambulance station and Riverside Ward Building, partial demolition of cart house and wall (Grade II curtilage is listed) and erection of new health centre and ambulance station with associated infrastructure and parking” was considered by the Town Council at its meeting held on 1<sup>st</sup> February 2021 where it was resolved to comment as follows

“...the application is supported overall as a benefit to the community.

There are some matters which are of concern to be noted:

1. The cladding materials to be used at the Ambulance Station are thought to be of an industrial nature not in keeping with the design of Newholme Hospital main building which is a Listed Structure.
2. There is concern that light pollution from the new build could increase from the current levels to the detriment of neighbouring properties.
3. There is significant concern about the vehicle parking spaces being made available within the application and the existing whole site. It is thought to be inadequate with consequences for the surrounding community being inevitable.
4. There is an important shallow flood protection culvert located below the entrance to the existing Ambulance Station. This must be protected incorporated both during construction phase from heavy vehicles and the altered and more extensive use of the completed build.

Town Council has concerns about the traffic management of the location and importantly the knock on effect on surrounding roads with the anticipated increase in vehicle use. This could be controlled by a robust Traffic Management Plan.”

**(i) [NP/DDD/0724/0728](#) 2 Park View, Bakewell. Front and rear extension to dwelling. Applicants: Mr and Mrs P Gelanos.**

Planning Officer: Rachael Doyle

Consultation end date: None given

No previous planning history.

## 12. Planning Notified Outcomes

### Planning Applications

[NP/DDD/0224/0230](#) Land to the south east of Aldi, Buxton Road, Bakewell. Engineering operations to build up site levels. Applicant: Coverland Ltd. Refused.

[NP/DDD/0424/0391](#) Stewarts of Bakewell, Bridge Street, Bakewell. Listed Building application - External alterations and repairs to listed building. Applicant: Mr Mark Renshaw. Granted.

[NP/DDD/0424/0427](#) Sinclair House, Vernon Drive, Bakewell. Demolition of existing timber framed conservatory and erection of a two storey side extension with partial flat roof encompassing a flat roof light and pitched section encompassing a single Velux style window. Applicant: Mr Dominic Hayes - Sinclair Design Works. Granted.

[NP/DDD/0424/0430](#) Edge of the World, 2 Rutland Square, Bakewell. Proposed alterations to shop entrance and display windows and installation of external rainwater downpipe. Applicant; Mr Adrian North – Edge of the World. Granted.

[NP/DDD/0542/0467](#) 30 Matlock Street, Bakewell. Listed Building application - Shopfront refurbishment and new signage Applicant: Fat Face Ltd. Granted.

[NP/DDD/0524/0468](#) 30 Matlock Street, Bakewell. Advertisement consent – new projecting sign and new fascia sign. Applicant: Fat Face Ltd. Granted.

### Planning Appeal

Appeal Ref: [APP/M9496/D/24/3342471](#)

[NP/DDD/1223/1477](#) Site address –3 Woodland View, Butts Road, Bakewell. Creation of off street vehicle hardstanding and electric charging point. Applicant: Ms Alyson Hill. Appeal dismissed.

13. **Matters for Decision**

**(a) Flood alleviation measures**

For discussion at the meeting.

**(b) River water Quality Rivers Wye and Derwent**

Brought to the agenda by a member of the Town Council; for discussion at the meeting.

**(c) Banking hub; to receive report from the stakeholder meeting held Friday 12<sup>th</sup> July 2024 and to approve any further actions required**

A report will be given at the meeting by attendees at the stakeholder meeting.

**(d) To approve revised Financial Regulations**

Revised draft Financial Regulations have been copied to members.

**(e) Campers at Endcliffe Wood; to receive report and approve any further actions required**

Cllr John Boyle reported that he and PC Jakins met at Endcliffe Wood on 14<sup>th</sup> July 2024. The tents and associated rubbish were sodden and had clearly been abandoned. PC Jakins advised that the site should be regarded as abandoned rubbish. On that basis, and there being nothing of value found, the site was cleared and the arisings were disposed of.

**(f) Notification by DCC Place of maintenance work to Weir Bridge including removal of love locks, repainting and resurfacing; to receive update and to approve response**

DCC has advised that maintenance work to Weir Bridge will commence on Monday 16<sup>th</sup> September 2024 details have previously been copied to members. The DCC website has a page specific to the works which can be found at [www.derbyshire.gov.uk/weirbridge](http://www.derbyshire.gov.uk/weirbridge).

**(g) Public Celebration of Christmas**

**(i). To approve arrangements**

**General Arrangements.** A detailed draft timetable has been copied to members – for approval at the meeting.

**Christmas Tree Festival at All Saints Church** – confirmation that the Town Council will take part.

**Best Dressed Christmas Window** – if the event is to be repeated notifications could go out with the Christmas tree letters to businesses. A decision is required on the judging panel, date for judging, prizes, and publicity.

**Bath Gardens Tree licence.** The Clerk has applied to DDDC Estates for a five year licence for the installation of the public tree at Bath Gardens, using the previous licence as the basis.

**(ii). Christmas Working Party**

Further to (i) to decide whether further meetings of the Christmas Working Party are required, and, if so, to fix a date.

14. Finance

**(a) Statement of account**

Account	Date	Balance
Instant Access Reserve	29/07/24	£203,611.37
Instant Access Reserve Support Account	29/07/24	£100
Nationwide Building Society	31/03/24	£51,965.55
Petty Cash/Vouchers held	29/07/24	£100

**(b) To receive report on items of income**

Date	Source	Amount
28/06/24	Interest Received (RBS)	£241.43
25/07/24	Interim Receipt Bakewell Shoot	£50

**(c) Approval of payments**

**Payment schedule: Debit card, Direct Debits and Charges**

Date	Payee	Amount	VAT	Total
01/07/24	NEST Pension	<i>Not for publication</i>		
03/07/24	BT Business bill	£51.53	£10.31	£61.84
26/07/24	BPS Access ( UBR tower scaffold)	£458.31	£91.66	£549.97

**Payment schedule: Digital banking transactions**

Date	Payee	Amount	VAT	Total
02/07/24	Restricted Funds Payment RBL Bakewell Branch Insurance (Balance now £1001.28)	£343.72		£343.72
02/07/24	Joshua Daniels Invoice 01 Riverbank Project	£500		£500
04/07/24	Taylor Emmet Registration of Parsonage Field Invoice IO/ASH/210403-1	£815	£157	£972
04/07/24	Bakewell Carnival Committee S137 Grant min 5645/24(j) refers	£500		£500
09/07/24	C Winters-Simpson Invoice BTC2Riverbank Project	£2,275		£2,275
09/07/24	Sheffield Conservation Trust Invoice 1923Riverbank Project	£617		£617
09/07/24	East Peak CiC Invoice 514Riverbank Project	£750		£750

**Payment schedule:**

Date	Payee	Amount	VAT	Total
05/08/24	Cuttlefish Multimedia Ltd. Annual Website Licence to 31 <sup>st</sup> August 2025, Hosting and Support 2025 £400 Domain name renewal £150/2years 1 Email account £35	£585	£117	£702



**(d) To consider Risk Assessment and Insurance issues for decisions made above**  
To be decided at the meeting.

**15. Time, date and place of next meeting**

Full Council 7pm on Monday 2<sup>nd</sup> September 2024 in the Council Chamber.  
The agenda closes at 9am on Tuesday 27<sup>th</sup> August 2024.

## Mayors Allowance

To Monday 29<sup>th</sup> July 2024

Opening Balance: £500

Payments: Nil

Closing Balance: £500

## Website Statistics

	27/03/24	29/04/24	28/05/24	25/06/24	29/07/24
Unique visitors (year to date)	4,944	7,253	9,826	11,465	14,223
Number of visits (year to date)	25,648	46,500	56,145	58,430	62,133
Page views (last twelve months)	81,182	100,883	104,654	103,686	104,907

## Grant Award Report

Section 137 Grants	2020-21	2021-22	2022-23	2023-24	2024-25
<b>Body</b>	<b>Current year budget</b>				<b>£2,500</b>
Bakewell Carnival Committee Insurance			£500	£500	£500 Min 5645/24(j)
Bakewell in Bloom	£650				
Bakewell Community Speedwatch		£245.60			
Bakewell Swimming Club		£500			
Bakewell Model Radio Control Car Club			£600		
Bakewell WI			£50		
Junction Arts Ltd				£157	
Old House Museum				£619.58	
Day of Dance				£500	
<b>Total</b>	<b>£650</b>	<b>£1345.60</b>	<b>£1150</b>	<b>£1776.58</b>	<b>£500</b>
<b>Remaining</b>					<b>£2,000</b>
<b>Non Section 137 Grants</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>
<b>Body</b>	<b>Current year budget</b>				<b>£4,500</b>
None					
<b>Total</b>	<b>£-</b>	<b>£-</b>	<b>£-</b>	<b>£-</b>	<b>£-</b>
<b>Remaining</b>					<b>£4,500</b>