

# Bakewell Town Council

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## Meeting of the Town Council held in the Council Chamber, Town Hall at 7.00pm on Monday 1<sup>st</sup> July 2024

### Minutes

Non-Confidential items

#### 5632/24 **Present**

Cllr John Boyle, Cllr Helen Garvey, Cllr Alyson Hill, Cllr Paul Miller, Cllr Bill Storey

Peak Park Member: Kath Potter

#### 5633/24 **To receive and accept apologies for absence**

**Resolved:** To accept apologies from Cllr Kay Fairest (unwell), Cllr Robert Kirkwood (prior engagement), Cllr Paul Morgans (prior engagement), and Cllr Mark Wakeman (prior engagement).

Apologies had also been received from CCllr Alasdair Sutton and the police.

#### 5634/24 **Mayor's announcements**

The Mayor welcomed everyone to the meeting and asked members to restrict their use of mobile devices during meetings to Council business related items so that people can listen and be heard.

Cllr Helen Garvey outlined her mayoral duties since the last meeting including;

- The Archaeological Research Services Ltd., presentation "Bakewell as the place where England was formed"
- D-Day 80<sup>th</sup> Anniversary commemorations
- D-Day Veteran Albert Keir's 99<sup>th</sup> birthday celebrations
- Day of Dance
- Well Dressings
- BT&CT/Town Council liaison meeting.

Later this week Cllr Garvey will attend the BT&CT AGM and a meeting with Phil Mulligan, CEO PDNPA on the same day at which she will raise matters including the ARS Ltd., project, travel and transport, and the Newholme redevelopment.

5635/24 **Declaration of Members Interests**

**Members are required to declare the existence and nature of any interests they may have in subsequent agenda items in accordance with the Town Council's Code of Conduct. Those interests are matters that relate to money or that which can be valued in money, affecting the Member her/his partner, extended family and close friends. Interests that become apparent at a later stage in the proceedings may be declared at that time.**

None received.

5636/24 **Variation of order of business**

It was not considered necessary to vary the order of business.

5637/24 **Items in Exclusion**

**To consider whether any items should be discussed in exclusion of the public and press.**

It was not considered necessary to take any items "in exclusion".

5638/24 **Public Speaking**

**(a) A period of not more than 30 minutes will be made available for members of the public and members of the Council to comment on any matter**

None received.

**(b) If the Police Liaison Officer, a County Councillor, Peak District National Park Member or District Councillor is in attendance they will be given the opportunity to raise any relevant matter.**

Peak Park member Kath Potter was yet to join the meeting (see minute 5640/24 (b) (v) below).

The Police were unable to attend the meeting but have forwarded a report of the latest crime and incident figures that have a community impact (which "does not include domestic incidents or other crimes that do not affect the wider community").

Since the date of the last council meeting there have been 5 reported crimes in Bakewell:

- Shop thefts (2)
- Criminal damage to telecoms cabinet,
- Arson; cut hay in a field set alight
- Theft of carpets from outside closed café

In addition one incident of note: A report of anti-social driving in Aldi car park. This is an isolated report however the SNT indicate they will monitor the situation to make sure this is not an ongoing issue.

5639/24 **To approve the minutes of the meeting held on Monday 3<sup>rd</sup> June 2024**

**Resolved:** To approve the minutes of the meeting held on Monday 3<sup>rd</sup> June 2024 as a correct record.

5640/24 **Clerk's Report**

**(a) To approve Clerk's Report on action taken following the meeting held on Monday 3<sup>rd</sup> June 2024**

**Resolved:** To approve the report.

**(b) Project work; to receive reports and approve action taken and next steps**

**(i). Ball Cross Wood rent review**

A copy of the revised draft lease had been copied to members with the meeting documents.

**Resolved:** To approve the draft lease. Clerk to issue to tenant with an invoice for the balance of the first year payment.

**(ii). Camper vans; Holme Lane**

Damage to the laminated signage has been reported, and a metal replacement has been requested. It was suggested that the replacement sign be placed in a position visible from the road but out of reach of casual damage.

**Resolved:** Clerk to obtain an A5 metal notice "No overnight camping or camper vans".

**(iii). Christmas Working Party**

**Resolved:** Clerk to arrange a meeting of the Christmas Working Party to discuss the shape of the 2024 public celebration of Christmas.

**Resolved:** Clerk to contact DDDC in respect of a further five year "Short Term Licence to Occupy" for the Christmas Tree/Crib at Bath Gardens.

**(iv). Gateway Signage**

DCC advises that the signage should be delivered and in place by the end of July 2024. A diary note has been made to check for progress of the work.

**(v). Parsonage Field**

Inspection of trees with contractor to decide on extent of next stage of work remains to be arranged.

The Clerk met with Ian Osborn of Taylor Emmet to deliver the deeds of Parsonage Field and to discuss the scope of the work. The application to the Land Registry has now been made.

**Resolved:** To approve payment of Taylor Emmet invoice in respect of the work in the sum of £815 including disbursements

At this point Kath Potter joined the meeting and Standing Orders were lifted to allow her to give her report.

Kath Potter reported on a presentation "Conservation in a changing climate" and suggested the Town Council asked for a copy of the slides.

Kath Potter then left the meeting, and Standing Orders were reinstated.

**(vi). Riverbank Project**

The Riverbank Project has reached completion; end of grant reports are to be submitted to the Heritage Lottery Fund (by the Project Manager) in July.

**(vii). Scot's Garden**

The first strimming of the 1.5m strip either side of the benches has been completed. Vegetation growth will be monitored and further cuts ordered as necessary.

The levelling of a further three benches has been completed.

**(viii). Sheepwash**

The strimming of Sheepwash (paths only) was completed. Vegetation growth will be monitored and further cuts ordered as necessary.

**(ix). Speed Indicator Devices**

Three quotations have been requested from suppliers; one has quoted, one has raised a query with the Clerk, and one has acknowledged receipt of the enquiry but has not yet quoted.

**(x). Street furniture**

This is being discussed with the contractor.

**(xi). Town centre repaving**

Concerns were raised about the tarmac finish to the pavement outside Rajas at Bridge House, Bridge Street, and the absence of bollards to the latest section of paving.

**Resolved:** Clerk to ask CCllr Alasdair Sutton to raise the matter with DCC Place.

**(xii). Town centre trees**

Further action required. A positive meeting has been held with representatives of DCC Car Parks in relation to putting two planters on Pig Market; one close to the telephone kiosks and the other at the end closest to the Buxton Road bus stop. Neither would occupy a parking space. Consideration to the size and style of planter is required. DDDC will need to approve the planter, precise location, materials proposed, and the type of planting. The slope will need to be addressed. PDNPA and DCC Place will also need to be consulted.

**(xiii). Town Hall Repairs and Renewals**

Work is required to progress the repairs and renewals.

**(xiv). Tree and Woodland Management**

DCC Structures was contacted for advice on geotechnical surveys. It is understood that the County Council undertook a survey in 2022 (which is still considered current); a copy has been requested.

**Resolved:** That the updates are received and the action taken or proposed is approved.

5641/24 **Report: BT&CT Liaison meeting**

The BTC and BT&CT Liaison meeting took place on Wednesday 26<sup>th</sup> June 2024;

- Heating: BT& CT want to “re-energise” the Decarbonisation Fund bid; Clerk to contact East Peak CiC to discuss
- Electricity: No urgent issues outstanding
- Building works: Roofing/drainage; for action by the Town Council

- Rear Yard/Sheds: Clerk has contacted PDNPA and will copy response when to hand
- Pigeon netting, lightwell: work in progress price awaited from CSS Pest Control, hastened
- NatWest donation of portrait of James Taylor: BT&CT suggest locating in the Council Chamber next to the portrait of HM King Charles III
- Request to BT&CT by local solicitor for loan of the Romey T Brough painting of Bakewell cattle market stalls: BTC indicated that the painting is part of its retained property at Town Hall. Clerk to provide a list of all such items to BT&CT.
- Disposal of table in hallway: BT&CT seek to dispose of the large oak table in the hallway. BTC raises no objection to the sale of the table.
- History Wall: BTC can offer items from its retained archive including a history of the Mayoral chain of office, historical accounts, and reports on the formation of the Town Council in the local government reorganisation of 1974.
- Painting and deep clean: BT&CT outlined the need to redecorate Town Hall, and the potential costs if this is contracted out (quotes of £2-3k per room plus £4-500 materials have been received). On that basis BT&CT volunteers have been involved on the work. The Trust requests BTC to fund the purchase of a 5m scaffold tower to enable access to higher areas and ceilings. The tower would also have use in adjusting stage lighting, high level cleaning and changing light bulbs. BTC agreed to put this to members as an urgent business request.
- Future meetings: It was agreed to produce a calendar of future meetings. Unless business dictates, these will be held quarterly.

#### 5642/24 **Correspondence**

**Resolved:** To note receipt of the following items for information;

Bakewell Rotary Club News Releases; News Release and Program Update  
 DALC June 2024 Newsletter, Vacancy Notice for Business Support Officer  
 DCC Community News June 2024  
 DDCVS Update June 2024  
 DDDC Media releases "Derbyshire Dales voters urged to check they're election ready" and "Deadline approaches for free voter ID ahead of general election"  
 National Association of Local Councils NALC Newsletter, NALC Events, Star Councils Awards, Chief Executive's Bulletin  
 National Flood Forum June Newsletter  
 PDNPA Parishes Bulletin  
 Rural Service Network Bulletins June 2024

#### 5643/24 **Planning**

**(a) NP/DDD/0524/0564 Old House Museum, Cunningham Place, Bakewell. Listed Building consent - Conservation and preservation works, including patch pointing and stone indent repairs. Applicant: Bakewell and District Historic Society.**

**Resolved:** To raise no objection to the proposal.

**(b) NP/DDD/0524/0568 Hoyle Court, Dagnall Gardens, Bakewell. Replacement of existing timber framed double glazed windows and doors with new uPVC framed double glazed windows and aluminium doors, to improve thermal insulation and reduce the requirement for maintenance. Also replacement**

**of north and south entrance patent glazing with aluminium double glazed solar glazing to match existing. Applicant: Platform Housing Group.**  
**Resolved:** To raise no objection to the proposal subject to Conservation Officer approval.

5644/24 **Planning Notified Outcomes**

None received since the last meeting.

5645/24 **Matters for Decision**

**(a) Flood alleviation measures**

Cllr Bill Storey gave a report on his discussions with DDDC on proposals for flood alleviation measures at the Rutland Recreation Ground.

**Resolved:** To note that a site visit meeting with the Environment Agency to clarify the matter is awaited.

**(b) Potential cash machine in telephone kiosk**

A DDDC organised stakeholder meeting relating to a potential “banking hub” has been deferred due to the General Election and will now take place on Friday 12<sup>th</sup> July 2024.

**Resolved:** To defer further consideration to the agenda of the meeting of the Town Council to be held on Monday 5<sup>th</sup> August 2024.

**(c) Cyber Crime presentation Bakewell Town Hall 7pm Monday 29th July 2024**

Cllr John Boyle introduced the Cyber Crime presentation to be made at Town Hall by police officers based a Derbyshire Constabulary Headquarters at Ripley.

**Resolved:** To approve room hire costs of £38 for the event, and to seek promotional materials for the event from the presentation team.

**(d) Peak Park Parishes Day Saturday 12<sup>th</sup> October 2024 – to approve up to 2 attendees**

**Resolved:** Cllr Alyson Hill and Cllr Bill Storey to attend on behalf of the Town Council.

**(e) Remembrance Sunday to approve application to DDDC for road closure**

**Resolved:** To apply for the road closure for Remembrance Sunday (10<sup>th</sup> November 2024) and to insure the Royal British Legion volunteers involved in the organisation of the event.

**Resolved:** Clerk to remind DDDC about the repairs required to the surfacing in front of the memorial to ensure the safety of those placing wreaths.

**(f) To approve revised Financial Regulations**

**Resolved:** To defer to the agenda of meeting of the Town Council to be held on Monday 5<sup>th</sup> August 2024.

**(g) NALC Civility and Respect Project**

**Resolved:** To approve working towards the “Civility and Respect Pledge”.

**(h) Campers at Endcliffe Wood; to receive report and approve next actions**

Tents and camping paraphernalia have been found at Endcliffe Wood with evidence of on-going use. The matter has been reported to the police. Notices have been posted at the entrances to the woods indicating that camping and certain other activities are not permitted. Letters have been delivered notifying those using the site that if they fail to

remove their tents and possessions within a week of the date of the notice then they will be removed and disposed of. It is proposed to request the assistance of the SNT as part of the removal.

**Resolved:** That the report be received and that the action taken and those proposed are approved.

**(i) Public request to rename “Riverside Gardens” to “Queen Elizabeth Garden”; to approve support**

**Resolved:** To approve support. Clerk to contact DDDC.

**(j) To approve a grant to Bakewell Carnival Committee – up to £500**

**Resolved:** To approve a grant of £500 to support insurance costs.

**(k) Archaeological Research Services project "Bakewell as the place where England was formed"; to approve “in principle” support**

**Resolved:** To approve “in principle” support to the project.

5646/24 **Finance**

**(a) Statement of account**

**Resolved:** To note the following balances;

<b>Account</b>	<b>Date</b>	<b>Balance</b>
Instant Access Reserve	24/06/24	£215,052.67
Instant Access Reserve Support Account	24/06/24	£100
Nationwide Building Society	31/03/24	£51,965.55
Petty Cash/Vouchers held	24/06/24	£100

**(b) To receive report on items of income**

**Resolved:** To note the following items of income;

<b>Date</b>	<b>Source</b>	<b>Amount</b>
31/05/24	Interest Received (RBS)	£265.37
31/05/24	HMRC VTR (VAT reclaim 2023-24)	£11,726.83

**(c) Approval of payments**

**Resolved:** To approve the following payments;

**Payment schedule: Debit card, Direct Debits and Charges**

<b>Date</b>	<b>Payee</b>	<b>Amount</b>	<b>VAT</b>	<b>Total</b>
30/05/24	NEST Pension	<i>Not for publication</i>		
11/06/24	BT Business bill	£51.53	£10.31	£61.84
21/06/24	Bank Charges to 31 <sup>st</sup> May 2024	£60		£60

**Payment schedule: Digital banking transactions**

<b>Date</b>	<b>Payee</b>	<b>Amount</b>	<b>VAT</b>	<b>Total</b>
29/05/24	Creative Honour Boards <i>Lettering for Honour Board Invoice: INV-4033</i>	£32.50	£5	£37.50
03/06/24	Viking/Raja Group <i>Printer paper, paper trimmer Invoice: 4290608</i>	£63.07	£12.61	£75.68

<b>Date</b>	<b>Payee</b>	<b>Amount</b>	<b>VAT</b>	<b>Total</b>
10/06/24	Mrs CH Croney <i>Invoice 10 BTC Riverbank Project</i>	£900		£900
10/06/24	Chatsworth Estate <i>Strimming; Scot's Garden and Sheepwash Invoice: ARINV/00014644</i>	£300	£60	£360
10/06/24	C Winters-Simpson <i>Invoice BTC1 Riverbank Project</i>	£1,050		£1,050
10/06/24	Shelter Maintenance Ltd., <i>Cleaning of 3 bus shelters Invoice: INV-15534</i>	£61.92	£12.38	£74.30
10/06/24	One Stop Promotions <i>Further qty 125 5-ft x 3-ft flags Invoice INV55986</i>	£395.65	£79.13	£474.78
10/06/24	Shelter Maintenance Ltd., <i>Cleaning of 3 bus shelters Invoice: INV-15580</i>	£92.88	£18.57	£111.45
10/06/24	East Peak CiC <i>Invoice 506 Riverbank Project</i>	£350		£350
14/06/24	Banana Print <i>Business cards Order Number 1009204</i>	£12.90		£12.90
21/06/24	DALC Ltd. <i>Internal Audit to 31<sup>st</sup> March 2024 Invoice DD SI-4290</i>	£380		£380
24/06/24	Julie Riley Ecology <i>Invoice 2024-008 Riverbank Project</i>	£835.10		£835.10

### **Payment schedule**

<b>Date</b>	<b>Payee</b>	<b>Amount</b>	<b>VAT</b>	<b>Total</b>
27/06/24	BT&CT Quarterly payment 1 of 4 (2024-24) Minute 5552/24 (b) refers	£2000		£2000
27/06/24	HMRC <i>May (Month 3)</i>		<i>Not for publication</i>	
27/06/24	Clerk <i>May (Month 3)</i>		<i>Not for publication</i>	

### **(d) To consider Risk Assessment and Insurance issues for decisions made above**

All decisions taken in good faith. No further risk assessment or further insurance items received.

### **5647/24 Time, date and place of next meeting**

Full Council 7pm on Monday 5<sup>th</sup> August 2024 in the Council Chamber.  
The agenda closes at 9am on Monday 29<sup>th</sup> July 2024.

The meeting closed at 8.44pm