

Bakewell Town Council

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Meeting of the Town Council held in the Council Chamber, Town Hall at 7.00pm on Monday 3rd June 2024

Minutes

Non-Confidential items
5617/24

5617/24 **Present**

Cllr John Boyle, Cllr Kay Fairest, Cllr Helen Garvey, Cllr Alyson Hill, Cllr Paul Morgans,
Cllr Bill Storey, Cllr Mark Wakeman

Peak Park Member Kath Potter, DCllr Bob Butcher, 1 member of the public

5618/24 **To receive and accept apologies for absence**

Resolved: To accept apologies from Cllr Paul Miller (prior engagement)

Apologies had also been received from CCllr Alasdair Sutton, DCllr Gareth Gee, and the police.

5619/24 **Mayor's announcements**

Cllr Helen Garvey reported on her mayoral engagements including:

- Attending a presentation at Archaeological Research Services, which has led to a further presentation for up to five members on Thursday 20th June 2024
- The inaugural meeting of the Bus User Group held at Chakra Lounge on 23rd May 2024
- The "Meet the Chief Executive" roadshow with Phil Mulligan at the Methodist Church, also on 23rd May 2024
- Bakewell Rotary Club's most recent Repair Café
- "Revitalising Former Royal Bank of Scotland Building in Bakewell" (from which the presentation document has been copied to members)
- A meeting with James Berresford, Deputy Chair of the Peak District National Park Authority.

5620/24 **Declaration of Members Interests**

Members are required to declare the existence and nature of any interests they may have in subsequent agenda items in accordance with the Town Council's Code of Conduct. Those interests are matters that relate to money or that which can be valued in money, affecting the Member her/his partner, extended family and close friends. Interests that become apparent at a later stage in the proceedings may be declared at that time.

None received.

5621/24 **Variation of order of business**

It was not considered necessary to vary the order of business.

5622/24 **Items in Exclusion**

To consider whether any items should be discussed in exclusion of the public and press.

It was not considered necessary to take any items "in exclusion".

5623/24 **Public Speaking**

(a) A period of not more than 30 minutes will be made available for members of the public and members of the Council to comment on any matter

Kath Potter spoke about the benefits of PDNPA and DDDC working together on a Housing Need Survey (HNS) for Stoney Middleton. The Clerk advised that Bakewell's most recent HNS was completed in 2023, and that a copy of the document would be emailed to her.

Kath Potter then left the meeting.

A member of the public raised concerns about a length of about 150m of the road side of a hedge at Station Road being sprayed with what appears to be weed killer. The Clerk agreed to take the matter up with DCC Place.

A member of the public said they were pleased to note that the Baslow Road sign is being replaced by DCC Place

A member of the public noted the current paving works at Bridge Street but expressed concerns that the surface is not being protected from vehicle overrun by the use of bollards.

DCllr Bob Butcher gave a report on matters at District including

- The recent AGM
- Travellers; still of concern to the District Council with "active work" on-going on a long term plan as well as managing more immediate issues

Concerns were raised that the raised bed at the war memorial had not been planted and a large part of Bath Gardens had also not been planted up for summer. For the purposes of good stewardship and environmental management it is understood that more of the planting in Bath Gardens will be of perennials rather than annuals.

Concerns were raised at the general level of street cleaning and maintenance in town. A member reported that the litter bins were not emptied over the bank holiday.

At this point DCllr Bob Butcher left the meeting.

It was noted that persons unknown had cut back trees at Milford to the detriment of wildlife including water voles and ducks with ducklings.

It was reported that 147 5-ft x 3-ft Union Flags had been installed in the Christmas tree holders. Further supplies of flags have been ordered.

Two campers were recently evicted from Scot's Garden.

Cllr Paul Morgans asked that the Clerk arrange a stakeholder meeting between football cricket, croquet clubs, DDDC and CCllr Alasdair Sutton.

(b) If the Police Liaison Officer, a County Councillor, Peak District National Park Member or District Councillor is in attendance they will be given the opportunity to raise any relevant matter

The Clerk read a report emailed by the police:

“Since the date of the last council meeting there have been 3 reported crimes in Bakewell; theft from church collection box at All Saints church, theft of vehicle (stolen overnight by unknown means), public order offence; argument over parking space.

5624/24 To approve the minutes of the Annual Meeting held Tuesday 7th May 2024

Resolved: To approve the minutes of the Annual Meeting held on Tuesday 7th May 2024 as a correct record.

5625/24 Clerk's Report

(a) To approve Clerk's Report on action taken following the meeting held on Tuesday 7th May 2024

Resolved: To approve the report.

(b) Project work; to receive reports and approve action taken and next steps

(i). Camper vans; Holme Lane

Damage to the signs has been reported. It was suggested that a metal sign is purchased.

(ii). Christmas Working Party

Currently up to date.

(iii). Gateway Signage

On 10th May 2024 DCC Place advised that it will fund the gateway sign on Baslow Road.

Members were consulted on the preferred wording with “Bakewell in the Peak National Park” being chosen for brevity and to fit the sign at a readable size). The contractor has 12 weeks (from mid-May, so by the end of July) to complete the works, although DCC Place will request it is done sooner. A diary note has been made to check for progress of the work.

(iv). Parsonage Field; bench provision, tree works

The registration of title has been placed with solicitors Taylor Emmet LLP.

The felling licence (and the restocking plan) has been approved by the Forestry

Commission. A meeting is to be held with the contractor in the next two to three weeks (when leaf growth will better reveal the extent of the dieback) to decide the timing of the works.

(v). Riverbank Project

Currently up to date.

(vi). Scot's Garden

The levelling of three benches has been requested.

The first strimming of the 1.5m strip either side of the benches has been ordered.

(vii). Sheepwash

The strimming of the paths within Sheepwash had been ordered following the recent spurt of growth.

A diary item has been made (early September) to follow up the maintenance of Holme/Packhorse Bridge of work has not taken place by then.

(viii). Speed Indicator Devices

Three quotations have been requested from potential contractors. The Police and Crime Commissioners office has been asked about grant funding.

(ix). Street furniture

The work is at tender stage.

(x). Town centre repaving

Currently up to date.

(xi). Town centre trees

A positive meeting has been held with representatives of DDDC Car Parks in relation to putting two planters on Pig Market; one close to the telephone kiosks and the other at the end closest to the Buxton Road bus stop. Neither would occupy a parking space. DDDC will need to approve the size of planter, precise location, materials proposed and the type of planting. The slope will need to be addressed. PDNPA and DCC Place will also need to be consulted.

(xii). Town Hall Repairs and Renewals

No further progress at present. The proposed works remain to be extracted from the BTP report and put to tender.

(xiii). Tree and Woodland Management

DCC Structures has been contacted for advice on geotechnical surveys, and a response is awaited.

Resolved: That the updates are received and the action taken or proposed is approved.

5626/24 Correspondence

Resolved: To note the following items for information;

Bakewell Rotary Club News Releases; Program update 2024, News 22nd May 2024, Brass in the Park 3rd July 2024, Community Chest 3rd round opens for bids DALC May 2024 Newsletter, Recruitment, Round Robin: Independent Risk consultant and Fairtrade, Pre-election period
DCC Community News May 2024
DDCVS Derbyshire Dales CVS invites you to our Great Get Together, inspired by Jo Cox MP (via Zoom 1030-1200 on Wednesday 5th June 2024)
DDCVS Update May 2024
DDDC Media release "Grants help Dales businesses to grow"
DDDC Parish & Town Council Liaison Forum: Highways Development Control follow-up meeting 5.30pm to 7.00pm Thursday 20th June 2024
National Flood Forum May Newsletter
PDNPA News release Multi-agency exercise tackles Peak District wildfire scenario
RBL Bakewell Branch Events update email May 2024
Rural Service Network Bulletin May 2024
Sarah Dines MP – offer to host Q&A sessions (*received prior to announcement of the General Election*)

5627/24 Planning

(a) NP/DDD/0542/0467 30 Matlock Street, Bakewell. Listed Building application - Shopfront refurbishment and new signage Applicant: Fat Face Ltd.

(b) NP/DDD/0524/0468 30 Matlock Street, Bakewell. Advertisement consent – new projecting sign and new fascia sign.

Resolved: To consider (a) and (b) together.

Resolved: To raise no objection to the proposals.

5628/24 Planning Notified Outcomes

Resolved: To note the following outcomes:

- (a) NP/DDD/0823/0891 Stoney Closes Farm, Stoney Close, Bakewell. Renovation of existing farmhouse and conversion of derelict farm buildings to provide a total of 6 domestic properties. Applicant: Mr Swindell. Refused.
- (b) NP/DDD/1223/1434 The Gables, Baslow Road, Bakewell. Planning has been granted for a single storey side extension in the place of the existing garage. This proposal is for a two storey extension in place of the approved single storey extension. Applicants: Parsons & Alves. Granted.
- (c) NP/DDD/1223/1467 Nat West Bank, 1 Water Lane, Bakewell. External alterations, removal of ATMs and night safe plate. Applicant: The Royal Bank of Scotland plc. Granted.
- (d) NP/DDD/1223/1468 Listed Building Consent - Internal alterations including removing internal signage, fixtures, safe units. External alterations including glazing to be secured to all areas, making good as required, removal of fascia signage, removal of ATMs and removal of night safe plate. Granted.
- (e) NP/DDD/1223/1530 Plot 6, Deepdale Business Park, Bakewell. Proposed Aparthotel to create 13 self-catering units for holiday use. Applicant: Don Clapham, County Developments (Bakewell) Ltd. Refused.
- (f) NP/DDD/0124/0091 Riverside Business Park, Buxton Road, Bakewell. S.73 application for the variation of condition 1 on NP/DDD/1122/1400 - installation of solar photovoltaic panels. Applicant: Riverside Business Park Limited. Granted.

- (g) NP/DDD/0124/0092 Riverside Business Park, Buxton Road, Bakewell. S.73 application for the variation of condition 1 on NP/DDD/1122/1399 - installation of solar photovoltaic panels. Applicant: Riverside Business Park Limited. Granted.
- (h) NP/DDD/0224/0197 Victoria Mill, Apartment 1, Buxton Road, Bakewell. Listed Building consent. Installation of a positive pressure air unit to the apartment. Applicant: Mr Ben Clarke. Granted.
- (i) NP/DDD/0324/0253 Vicarage Cottage, Butts View, Bakewell. Listed Building consent - To block up existing fire place (FP2 - identified on NMA drawing 2203-28) Applicant: J Houlton. Granted.
- (j) NP/DDD/0324/0284 Linden, Greenhills, Bakewell. Removal of existing rear and side extensions and replacement with two story rear and side extension. Removal and replacement of existing roof. Outbuilding designed under permitted development rights. Applicant: Mrs Michelle Hall. Refused

5629/24 **Matters for Decision**

(a) Annual Governance and Accountability Return for the year ended 31st March 2024

(i). To receive the Internal Auditor's Report

Resolved: That the Internal Auditor's Report be received.

(ii). To set the period for the exercise of public rights

Resolved: To set the period as Wednesday 15th June to Tuesday 16th July 2024

(iii). To approve the Annual Governance Statement

Resolved: To approve the Annual Governance Statement.

(iv). To approve the Annual Accounting Statements

Resolved: To approve the Annual Accounting Statements.

(c) Flood alleviation measures

Resolved: Clerk to email DDDC Clean and Green Manager regarding flood defence measures at the Recreation Ground. It is imperative that the work is done to protect properties from future flooding; this would involve 2-3 areas of the riverbank. There are a group of volunteers available to undertake the work; materials would be provided (comprising imported soil and turf); there would be no cost to the District Council. It is understood that the Environment Agency has given permission for DDDC to maintain the area. It would currently be an ideal time to do the work at the surface is drying out. It is envisaged that the work would take the same form as that done "in the corner".

(d) Ball Cross Wood rent review

The Bakewell Shooting Syndicate has been advised of the decisions at minute 5614/24(a), and has confirmed that it agrees to the proposed rent increase. The revised proposed Agreement is currently at draft stage.

(e) DDDC Green Festival Saturday 17th August 2024

The Clerk met with the Jo Hill, DDDC Climate Change Officer via Microsoft Teams on Thursday 23rd May 2024 to discuss arrangements for the third DDDC Green Festival.

The event will take place at the Agricultural Business Centre from 10am to 3pm. It is an open event intended to bring people together and showcase green issues. There will be stalls indoors, outside there will be display vehicles including a DDDC bin truck and the Moors for the Future 'Bogstastic' vehicle - the world's first bog in a van.

There will be a series of talks. The Town Council has been invited to make contributions about the Riverbank Project and the Scot's Garden Management Plan.

Local green suppliers/builders and conservation workers are encouraged to take part
Resolved: That the report is received.

(f) Potential cash machine in telephone kiosk

Planning Application NP/DDD/0817/0848 approved in 2017 shows the inside of the Old Post Office and indicates the intention to convert the former telephone kiosk into a hatch for a takeaway.

A DDDC organised meeting relating to a potential “banking hub” has been deferred due to the General Election.

Resolved: That the updates are noted.

5630/24 **Finance**

(a) Statement of account

Resolved: To note the following balances;

Account	Date	Balance
Instant Access Reserve	24/05/24	£208,003.28
Instant Access Reserve Support Account	28/05/24	£100
Nationwide Building Society	31/03/24	£51,965.55
Petty Cash/Vouchers held	28/05/24	£100

(b) To receive report on items of income

Resolved: To note the following items of income;

Date	Source	Amount
30/04/24	Interest Received (RBS)	£151.19
30/04/24	DDDC Precept	£110,250
02/05/24	G Levick (Bench)	£310.71

(c) Approval of payments

Resolved: To approve the following payments;

Payment schedule: Debit card, Direct Debits and Charges

Date	Payee	Amount	VAT	Total
30/04/24	NEST Pension	<i>Not for publication</i>		
07/05/24	BT Business bill	£51.53	£10.31	£61.84
17/05/24	Public Works Loan Board	£8,300.67		£8,300.67
	<i>Payment 1 of 2 2024-25</i>			
	<i>Direct Debit</i>			

Payment schedule: Digital banking transactions

Date	Payee	Amount	VAT	Total
30/04/2024	One Stop Promotions Qty 125 5-ft x 3-ft flags Invoice INV5469	£395.65	£79.13	£474.78
30/04/2024	D Greatorex Work to bench Scot's Garden Invoice BTC290424	£120		£120

Date	Payee	Amount	VAT	Total
14/05/24	Peak Park Parishes Forum <i>Subscription 2024-25</i>	£24		£24
14/05/24	DALC Ltd. <i>Subscription 2024-25</i> <i>Invoice DD SI-4064</i>	£893.23		£893.23
20/05/24	Morris Shredding Ltd <i>Bulk paper shredding (10 bags)</i> <i>Invoice 1650</i>	£65	£13	£78
20/05/24	Clerk: Petty cash recharge			
	<i>Frame sealant</i>	£1.67	£0.33	£2
	<i>Mad for Ink (laminating)</i>	£2	£0.50	£2.50
	<i>Notebooks A6, qty 10</i>	£6.66	£1.33	£7.99
	<i>Laminating pouches</i>	£7.91	£1.58	£9.49
	<i>Mayor's business cards</i>	£12.90	£-	£12.90
	<i>Eventbrite NALC event ticket for</i> <i>Cllr Paul Morgans</i>	£32.68	£6.54	£39.22
	<i>Total</i>	£63.82	£10.28	£74.10
24/04/24	HMRC <i>May (Month 2)</i>			<i>Not for publication</i>
24/04/24	Clerk <i>May (Month 2)</i>			<i>Not for publication</i>
24/04/24	East Peak CiC <i>Invoice 498</i>	£350		£350

Payment schedule:

Date	Payee	Amount	VAT	Total
	<i>Nil</i>			

(d) To consider Risk Assessment and Insurance issues for decisions made above

All decisions taken in good faith. No further risk assessment or further insurance items received.

5631/24 Time, date and place of next meeting

Full Council 7pm on Monday 1st July 2024 in the Council Chamber.
The agenda closes at 9am on Monday 24th June 2024.
The meeting closed at 8.40pm